

MISSISSIPPI PORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING

May 26, 2022

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting,
Thursday, May 26, 2022, at 2510 14th Street, Suite 1450, Gulfport, Mississippi at which
the following Commissioners and staff were present:

Commissioners: Robert J. Knesal, President
James C. Simpson, Jr., Vice-President
John Rester, Secretary
Cowles Symmes, Treasurer
Mark Loughman, Commissioner

Staff: Jon Nass, CEO
Matthew Wypyski, Deputy Director/COO
Kim Purchner, Exec. Asst./HRO
Nick Foto, Deputy Program Manager
DeeDee Wood, CFO
James Buras, Port Engineer
Mel Arsenault, Workforce/Grant Development
Errol LaRue, Govt. & Legal Affairs Manager
Shawn Meyer, Director of Operations
Allison Chimenya, Marketing Analyst
Tammy Salisbury, Assistant Comptroller

Brant Pettis, Legal Counsel

Others: Philip Carter, MDA (via telephone)
Bruce Newton, Digital Engineering
Joey Beattie, BSX Insurance
Johnny Atherton
Price Lanier, Lanier & Associates
David Machado, Machado Patano Engineering
Joey Beattie, BXS
Windy Swetman, Swetman Security
Michael Sheely, Jacobs Engineering
Mia Welch, Jacobs Engineering
Shannon Burk, Jacobs Engineering

Commissioner Knesal noted the presence of a quorum and called the meeting to order at approximately 1:00 p.m.

The Pledge of Allegiance was led by Commissioner Knesal.

The invocation was given by DeeDee Wood, MSPA.

PUBLIC COMMENTS:

There were no public comments.

Commissioner Simpson moved to approve the Minutes from April 26, 2022, Board Meeting. Commissioner Rester seconded, and the motion was unanimously approved.

Commissioner Rester moved to approve the disbursements listed below. Commissioner Symmes seconded and the motion was unanimously approved.

DISBURSEMENTS THROUGH MAY 12, 2022			
BILLS FOR THE MONTHS OF APRIL AND MAY 2022 APPROVED AND PAID			
FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT			
CHK #	VENDOR	DESCRIPTION	CHK AMT
58389	American Assoc. of Port Auth.	Conference Registration Fees	2,210.00
58390	AGJ Systems & Networks, Inc.	Computer Maintenance	4,656.50
58391	AirGas Gulf States	Acetylene, Oxygen and Argon Cylinders	162.95
58392	Alexander, Van Loon, Sloan	Audit Services	515.00
58393	All Safe Technologies, LLC	Fire Alarm Monitoring and Repairs	489.65
58394	Centro, Inc.	Replacement Boom SICK Sensors for Crane #1 and #2	18,293.13
58395	City of Gulfport	Water	4,012.96
58396	Sun Coast Business Supply	Office Supplies	53.03
58397	Collection Services Center	Employee Deductions	90.06
58398	Consolidated Electrical Distributors, Inc.	West Pier Stadium Lights	10,758.00
58399	C Spire Wireless	Cell Phone Services	973.35
58400	Eagle Energy, Inc.	Diesel Fuel	1,671.55
58401	GulfEagle Supply-Gulfport MS 32	Materials for Shed 50 Wall Repair	647.97
58402	Federal Express Corp.	Express Mail Services	25.55
58403	Fuelman	Fuel for MSPA Vehicles	595.52
58404	Graystone Locksmiths & Safe Company	Replace Locks on West Gate Security Booths	1,258.55
58405	Green Marine Mngmt. Corp.	Membership Dues	5,857.00
58406	Gulf Hydraulics & Pneumatics	Reseal Hydraulic Cylinders on Shuttlewagon	316.62
58407	Industrial & Crane Services, Inc.	Replace Hoist Ropes on Crane #1	18,500.00
58408	MS State Treasurer Fund 3360900000	Telephone/Internet Services	199.53
58409	Intermodal Assoc. of North America	Membership Dues	350.00
58410	Maritime Defense Strategy, LLC	Consulting Services	3,650.00
58411	Mark Dunning Industries, Inc.	Waste Removal Services	855.00
58412	MS Department of Environmental Quality	Soil Evaluation at North Port Property	600.00
58413	Shawn Meyer	Travel Expenses	226.30
58414	MS Power Company	Electricity	185,820.91
58415	MS Pub. Employees Credit Union	Employee Deductions	445.00
58416	Jon T. Nass	Travel Expenses	78.28
58417	Paul Bridges & Assoc., LLC	Labor for Load Cell Recalibration for Cranes	3,472.17
58418	PTW	Tires for Vehicles and Equipment	4,411.30
58419	Quality Bakery	Cookies for Maritime Day Celebration	537.50
58420	Quadient Leasing USA Inc.	Postage Machine Rent	195.57
58421	RJ Young Company, Inc.	Printer Maintenance	482.56
58422	Stericycle, Inc.	Document Shredding Services	316.40
58423	Norma Jean Soroe	Transcription Services	429.48
58424	Southern Admin. and Benefits	Monthly Service Fee	209.00
58425	Swetman Security Services, Inc.	Security Guard Services	64,713.24
58426	Zoro Tools, Inc.	Power Distribution Blocks for Reefer Plugs and Maintenance Supplies	4,128.27
CHECKS DATED 05/04/22 AND RELEASED PRIOR TO SCHEDULED CHECK RUN			
58384	CenterPoint Energy	Natural Gas Services	29.43
58385	CenterPoint Energy	Natural Gas Services	33.41
58386	City of Gulfport	Water	6,171.46
58387	Great Southern Club	Monthly Dues and Business Expenses	449.00

58388	Wright National Flood Insurance	Insurance	1,627.00
TRANSFERS			
05/03/22	State School Insurance Fund/DFA	05/2022 Employee Health and Life Insurance	18,959.62
05/04/22	Public Employment Retirement	Retirement Match and Withheld	67,807.42
05/05/22	Deferred Compensation	Employee Deductions	1,795.00
05/11/22	Federal Tax Deposit	Payroll Tax Deposit	28,825.07
05/12/22	MS Department of Revenue	Sales Tax Payment	21,431.33
Total			<u>\$489,336.64</u>

FINAL CHECKLIST FOR MAY 26, 2022

BILLS FOR THE MONTHS OF APRIL AND MAY 2022 APPROVED AND PAID
FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

CHK#	VENDOR	DESCRIPTION	CHK AMT
58427	American Assoc. of Port Auth.	Membership Dues and Registration Fees	13,825.00
58428	Kentwood Springs	Drinking Water	367.07
58429	AFLAC	Employee Deductions	1,787.94
58430	ARA Services, LLC	Replacement Hoist Motor Coupling Bushings on Crane #2 & #3	2,018.00
58431	AT&T Corp	Website Hosting	89.96
58432	James Buras	Travel Expenses	204.97
58433	Sparklight	Cable Services	207.99
58434	Card Services	Travel Expenses	1,354.40
58435	Card Services	Software Renewal, Office Equipment, Maintenance Parts	1,106.90
58436	Card Services	Travel Expenses	3,819.38
58437	CenterPoint Energy	Natural Gas Services	29.43
58438	CenterPoint Energy	Natural Gas Services	29.43
58439	Collection Services Center	Employee Deductions	90.06
58440	C Spire Business Solutions	Telephone/Internet Services	2,811.61
58441	Dept. of Finance & Admin.	MMRS Quarterly Charges	254.75
58444	Eagle Energy, Inc.	Grease for Cranes	486.77
58445	ESL Power Systems, Inc.	Rebuilt Reefer Plugs for Chiquita and Crowley	23,131.38
58446	Federal Express Corp.	Express Mail Services	20.94
58447	Foliage Design Systems, Inc.	Interior Plant Maintenance	1,045.56
58448	Fuelman	Fuel for MSPA Vehicles	469.25
58449	Grainger, Inc.	Floor Drill Press	715.69
58450	Guardian	Employee Deductions	1,999.95
58451	Whitney Bank Divisional Property	June Lease for Suite 1450	26,076.14
58452	Robert J. Knesal	Per Diem	80.00
58453	Mark P. Loughman	Per Diem	80.00
58454	Lowe's Home Center, Inc.	Hand Tools	190.90
58456	MSC Industrial Supply Company	Box and Pan Brake for Sheet Metal Work	1,196.53
58457	MS Pub. Employees Credit Union	Employee Deductions	445.00
58458	National Crane Services, Inc.	Annual OSHA Inspections for Cranes	5,985.00
58459	Paul Neumaier	Safety Shoes	119.95
58460	Pass Road Mini Storage, LLC	Storage Unit Rent	165.00
58461	The Port Employees Assoc.	Employee Deductions	116.00
58462	Portable Services, Inc	Portable Restroom Services	255.00
58463	Legal Shield	Employee Deductions	61.81
58464	Redd Pest Solutions	Pest Control Services	90.00
58465	Rotolo Consultants, Inc. dba RCI	Landscape Services and Pine Straw Material	6,792.76
58466	SBL Strategies, LLC	Professional Consulting Services	10,000.00
58467	James C. Simpson, Jr.	Per Diem	40.00

58468	South Mississippi Business Machines	Printer Maintenance	569.00
58469	Southern Printing & Silkscreen	Restricted Area Signs	326.25
58470	Star Service Inc. of Mobile	HVAC/R Maintenance & Repair Services	349.50
58471	Swetman Security Services, Inc.	Security Guard Services	32,074.85
58472	Cowles Edgar Symmes	Per Diem	40.00
58473	The Center for International Seamen	Sponsorship	2,000.00
58474	Trane U.S., Inc.	Troubleshoot Controls Unit at Marine Research Facility	800.00
58475	United Way of South MS, Inc.	Employee Deductions	50.00
58476	Union Auto Parts	Fan and Motor Assembly for Unit #12	111.83
58479	Zoro Tools, Inc.	Condenser Fan Motor and Maintenance Supplies	1,240.69
58480	ZPMC North America, Inc.	Replacement Rollers for Cranes	1,700.00
TRANSFERS			
05/13/22	MS Department of Revenue	Employee Deductions	8,985.00
05/20/22	Deferred Compensation	Employee Deductions	1,795.00
05/25/22	Federal Tax Deposit	Payroll Tax Deposit	28,316.02
Total			<u>\$185,918.66</u>

Commissioner Rester moved to approve the following progress payments: Balch & Bingham (\$26,853.00); Digital Engineering (\$63,813.25); DNA Underground (\$253,113.25); Machado Patano (\$16,490.63); Warren Paving (\$180,299.86); WSP USA, Inc. (\$44,340.55). Commissioner Simpson seconded and the motion was unanimously approved.

Commissioner Symmes moved to approve Cash Request #319 to CH2MHill for a total of \$12,577.17. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #320 to Eley Guild Hardy (\$43,698.00); MSPA (\$11,738.04) and Wharton Smith (\$703,899.66) for a total of \$759,335.70. Commissioner Loughman seconded and the motion was unanimously approved.

Commissioner Symmes moved to approve Cash Request #321 to Wharton Smith for a total of \$56,644.88. Commissioner Rester seconded and the motion was unanimously approved.

OLD BUSINESS:

Commissioner Simpson move to approve a Professional Service Agreement for Security Services with Swetman Security Service, Inc. The term of the contract would commence July 1, 2022, for a total of three (3) years, with a two (2) year option to renew, subject to an annual review. Commissioner Rester seconded and the motion was unanimously approved.

NEW BUSINESS:

Commissioner Rester moved to approve Work Order No. 26 under Contract No. 17-EN-04 with Digital Engineering. Work Order No. 26 has a not to exceed amount of \$8,124.00 and provides engineering and consulting services necessary to obtain a Wetlands Permit for the Cotton Compress Site Fencing. Commissioner Loughman seconded and the motion was unanimously approved.

PORT RESTORATION/ENGINEERING UPDATE:

Nick Foto gave an update on the OEF construction.

OPERATIONS REPORT:

Shawn Meyer, Director of Operations, reported on the maritime activity for April 2022:

Vessels	16		Vehicles	13,683
TEU's	16,702		Railcar Count	778
Tonnage (short tons)	239,864			

The TEU count is down 4% from last year and the tonnage is up 11%.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Nass reported on a recent successful business development trip to Belgium and Brazil. There is a great deal of interest for possible development in Brazil.

We recently applied for a PDIP Grant that will develop 15 additional acres on the south end of the east pier. It will be a number of months before we know if we are successful or not.

The Strategic Master Plan is going very well. We received a draft briefing yesterday on their data collection and will present to the Board soon.

A budget workshop has been scheduled for June 13th.

GENERAL COUNSEL'S COMMENTS:

Brant Pettis had no comments.

MDA'S COMMENTS:

Philip Carter had no comments.

COMMISSIONERS' COMMENTS:

Commissioner Simpson mentioned his recent visit, along with Jon Nass and Errol LaRue, to Washington, D.C. for the AAPA Legislative Conference. During this visit, they met with Senator Wicker and sincerely appreciated the time he spent with them. Senator Wicker is very much on board with MSPA's efforts and we have his full support.

Commissioner Simpson moved to close the meeting to discuss the need for an Executive Session. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Simpson moved to enter Executive Session to discuss lease negotiations with a potential operator and potential litigation. Commissioner Loughman seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 1:25 P.M.)

Commissioner Simpson moved to come out of Executive Session. Commissioner Symmes seconded and the motion was unanimously approved.

Commissioner Knesal stated that no action took place during Executive Session.

Commissioner Simpson moved to adjourn.

The meeting adjourned at approximately 3:15 p.m.

Approved and Attested


Robert J. Knesal
President


John Rester
Secretary