

MISSISSIPPI PORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING

April 28, 2022

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting,
Thursday, April 28, 2022, at 2510 14th Street, Suite 1450, Gulfport, Mississippi at which
the following Commissioners and staff were present:

Commissioners: Robert J. Knesal, President
 James C. Simpson, Jr., Vice-President
 John Rester, Secretary
 Cowles Symmes, Treasurer
 Mark Loughman, Commissioner

Staff: Jon Nass, CEO
 Matthew Wypyski, Deputy Director/COO
 Kim Purchner, Exec. Asst./HRO
 Nick Foto, Deputy Program Manager
 DeeDee Wood, CFO
 James Buras, Port Engineer
 Errol LaRue, Govt. & Legal Affairs Manager
 Shawn Meyer, Director of Operations
 Allison Chimenya, Marketing Analyst
 Tammy Salisbury, Assistant Comptroller

 Ben Stone, Legal Counsel

Others: Philip Carter, MDA (via telephone)
 Bruce Newton, Digital Engineering
 Joey Beattie, BSX Insurance
 Brad Frischherst, Lanier & Associates
 Price Lanier, Lanier & Associates
 David Machado, Machado Patano Engineering
 Joey Beattie, BXSI

Commissioner Knesal noted the presence of a quorum and called the meeting to order at
approximately 1:00 p.m.

The Pledge of Allegiance was led by Commissioner Knesal.

The invocation was given by DeeDee Wood, MSPA.

PUBLIC COMMENTS:

There were no public comments.

Commissioner Symmes moved to approve the Minutes from March 24, 2022, Board
Meeting. Commissioner Simpson seconded, and the motion was unanimously approved.

Commissioner Simpson moved to approve travel (April 3-5) Nass to Jackson and Louisville, MS; (April 26-27) Meyers to New Orleans, LA; (May 8-9) Buras to Jackson; (June 14-17) Wypyski, Meyers, Buras, Knesal, Loughman to Tampa, FL; (June 13-17) Nass to Point Clear, AL. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Symmes moved to approve the disbursements listed below.
Commissioner Loughman seconded and the motion was unanimously approved.

DISBURSEMENTS THROUGH APRIL 11, 2022
BILLS FOR THE MONTHS OF MARCH AND APRIL 2022 APPROVED AND PAID
FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

CHK#	VENDOR	DESCRIPTION	CHK AMT
58271	A-1 Elevator Service, LLC	Quarterly Elevator Maintenance	4,248.00
58272	ABB, Inc.	Pulse Encoders for Cranes	1,090.00
58273	AGJ Systems & Networks, Inc.	Computer Maintenance	4,649.00
58274	AirGas Gulf States	Argon Cylinder	126.10
58275	All Safe Technologies, LLC	Fire Alarm Monitoring	279.65
58276	Melanie J. Arsenault	Registration Fee	100.00
58277	Barefield Workplace Solutions, Inc.	Office Supplies	449.24
58278	City of Gulfport	Water	2,752.04
58279	Sun Coast Business Supply	Office Supplies	56.52
58280	Core Logistical Solutions, LLC	Dock Leveler Pressure Switches and Solenoid Valves	6,315.09
58281	Collection Services Center	Employee Deductions	90.06
58282	Collection Services Center	Employee Deductions	90.06
58283	William A. Colgin II	Photography Services	1,595.00
58284	Consolidated Electrical Distributors, Inc.	HVAC Surge Protectors	4,170.00
58285	Continental Battery Company	Batteries	213.85
58286	Cornett Bolt & Screw	Spreader Hardware	69.09
58287	C Spire Wireless	Cell Phone Services	942.43
58288	Deluxe Cleaners, Inc.	Clean Port Tablecloth	16.00
58289	Dellner Bubenzer USA Inc.	Hoist Brake Pads for Cranes	9,372.35
58290	Eagle Energy, Inc.	Diesel Fuel	3,809.23
58291	Federal Express Corp.	Express Mail Services	57.04
58292	Fuelman	Fuel for MSPA Vehicles	792.32
58293	Grainger, Inc.	Maintenance Supplies	360.49
58294	Jerry's Lawn Mower Sales	Grounds Supplies	767.50
58295	Kalmar USA, Inc.	Flipper Arms, Lights and Hardware for Cranes	9,521.94
58296	Errol LaRue	Travel Expenses	1,304.77
58297	Lowe's Home Center, Inc.	Water Heater Repair Parts and Power Tool Batteries	215.14
58298	Mid South Uniform & Supply, Inc.	Lapel Pins for Commissioners	240.20
58299	MS State Dept of Health	Boiler and Pressure Vessel Inspections	450.00
58300	MS Gulf Coast Chamber of Comm.	Sponsorship	750.00
58301	MS Power Company	Electricity	174,386.55
58302	MS Pub. Employees Credit Union	Employee Deductions	445.00
58303	MS Pub. Employees Credit Union	Employee Deductions	445.00
58304	MSPA Petty Cash Fund	Replenish Petty Cash	105.37
58305	MSPA Petty Cash Fund	Replenish Petty Cash	29.62
58306	Jon T. Nass	Travel Expenses	1,481.15
58307	NAVEX Global, Inc.	Report Line Annual Service Fee	1,890.00
58308	Pass Road Mini Storage, LLC	Storage Unit Rent	180.00
58309	Phillips Building Supply	Power Pole for Cotton Compress	114.99
58310	The Port Employees Assoc.	Employee Deductions	124.00
58311	Portable Services, Inc.	Portable Restroom Services	255.00
58312	Legal Shield	Employee Deductions	61.81

58313	Redd Pest Solutions	Pest Control Services	250.00
58314	RJ Young Company, Inc.	Printer Maintenance	522.90
58315	Seal Electrical, Inc.	Electrical Services	1,558.00
58316	Sorg Printing, LLC	Business Cards	76.00
58317	James C. Simpson, Jr.	Travel Expenses	884.40
58318	Norma Jean Soroe	Transcription Services	833.96
58319	Southern Admin. and Benefits	Monthly Service Fee	208.00
58320	Specialty Hose & Fabrication	Hydraulic Hoses for Cranes	1,764.41
58321	United Way of South MS, Inc.	Employee Deductions	52.50
58322	Union Auto Parts	Vehicle Repair Parts and Maintenance Supplies	606.56
58323	Waring Oil Company, LLC	Hydraulic Oil for Shuttlewagon	550.00
58324	Zoro Tools, Inc.	Hand Tools, Maintenance and Janitorial Supplies	1,834.29

CHECKS DATED 04/05/22 AND RELEASED PRIOR TO SCHEDULED CHECK RUN

58266	Sparklight	Internet Services	93.18
58267	CenterPoint Energy	Natural Gas Services	29.43
58268	CenterPoint Energy	Natural Gas Services	1.97
58269	City of Gulfport	Water	6,195.46
58270	Federal Express Corp.	Express Mail Services	54.22

TRANSFERS

03/25/22	Deferred Compensation	Employee Deductions	1,795.00
03/30/22	Federal Tax Deposit	Payroll Tax Deposit	29,736.52
04/04/22	State School Insurance Fund/DFA	04/2022 Employee Health and Life Insurance	18,564.08
04/05/22	Public Employment Retirement	Retirement Match and Withheld	66,461.38
04/08/22	Deferred Compensation	Employee Deductions	1,795.00
Total			<u><u>\$368,278.86</u></u>

FINAL CHECKLIST FOR APRIL 28, 2022

BILLS FOR THE MONTHS OF MARCH AND APRIL 2022 APPROVED AND PAID
FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

CHK#	VENDOR	DESCRIPTION	CHK AMT
58326	Kentwood Springs	Drinking Water	425.52
58327	AFLAC	Employee Deductions	1,787.94
58328	AGJ Systems & Networks, Inc.	Computer Equipment	246.99
58329	AirGas Gulf States	Acetylene, Oxygen and Argon Cylinders	166.72
58330	Alabama Railroad & Const., LLC	Railroad Ties for Switch Stands	2,690.00
58331	AT&T Corp	Website Hosting	89.96
58332	B.E.A.R.	Replacement Motor Bushings for Crane Hoists	731.50
58333	Sparklight	Cable and Internet Services	301.17
58334	Card Services	Travel Expenses	2,667.39
58335	Card Services	Office Supplies and Computer Equipment	1,300.51
58336	Card Services	Travel Expenses	4,573.80
58337	City of Gulfport	Water	1,365.56
58338	Collection Services Center	Employee Deductions	90.06
58339	Consolidated Electrical Distributors, Inc.	Electrical Repair Supplies	1,193.06
58340	C Spire Business Solutions	Telephone/Internet Services	2,808.36
58341	Dellner Bubenzer USA Inc.	Replacement Hoist Couplings for Crane #2 and #3	4,130.10
58342	Deshazo, LLC	Materials and Installation of Hoist Wire Rope on Crane #2	5,766.50
58345	Federal Express Corp.	Express Mail Services	221.37
58346	Ferguson Waterworks	Water Meters for Ships Water Pits	3,479.88
58347	Fuelman	Fuel for MSPA Vehicles	1,012.22
58348	Goldin Metals, Inc.	Purlins for Shed 50 Wall Repair	4,461.70
58349	Guardian	Employee Deductions	1,896.91
58350	Whitney Bank Divisional Property	May Lease for Suite 1450	26,076.14
58351	MS State Treasurer Fund 3360900000	Telephone/Internet Services	232.23
58352	Intella Parts Company, LLC	Flexi-Flippers for Crane #2	16,680.00

58353	Keeling Co. - Gulfport	Grounds Supplies	1,197.55
58355	Mark Dunning Industries, Inc.	Waste Removal Services	1,690.00
58356	McClatchy Company, LLC	Advertising	342.88
58357	Mississippi Manufacturers Association	Membership Dues	500.00
58358	MS Department of Agriculture & Commerce	Sponsorship	1,000.00
58359	MS Pub. Employees Credit Union	Employee Deductions	445.00
58360	Pass Road Mini Storage, LLC	Storage Unit Rent	345.00
58361	Phillips Building Supply	Metal Wall Panels and Screws for Shed 50 Repair	8,869.31
58362	Gary Pitcovich	Replacement iPhone Case	59.99
58363	The Port Employees Assoc.	Employee Deductions	116.00
58364	Puckett Machinery Company	Backhoe Bucket Teeth Caps	235.60
58365	Quadient Leasing USA Inc.	Postage	1,003.00
58366	Redd Pest Solutions	Pest Control Services	70.00
58367	Rotolo Consultants, Inc. dba RCI	Landscaping Services	1,805.31
58368	Stericycle, Inc.	Document Shredding Services	137.35
58369	Shuttlewagon, Inc.	Hose Assembly for Shuttlewagon Brakes	331.13
58370	South Mississippi Business Machines	Copier Maintenance	569.00
58371	SSA Gulf Inc.	March and April Office Trailer Rent for Cotton Compress	1,700.00
58372	Star Service Inc. of Mobile	HVAC/R Maintenance and Repair Services	831.00
58373	Stuart C. Irby Co.	Open Switch Blocks for Cranes	187.20
58374	Swetman Security Services, Inc.	Security Guard Services	79,318.63
58375	Threaded Fasteners, Inc.	Supplies for Shed 50 Wall Repairs	349.00
58376	United Way of South MS, Inc.	Employee Deductions	50.00
58377	Weaver Electric	Elevate Electrical Platforms for USM and DMR Piers	49,000.00
58379	Zoro Tools, Inc.	Hand Tools and Maintenance Supplies	740.04
58380	Robert J. Knesal	Per Diem	40.00
58381	Mark P. Loughman	Per Diem	80.00
58382	James C. Simpson, Jr.	Per Diem	160.00
58383	Cowles Edgar Symmes	Per Diem	40.00
CHECK DATED 04/12/22 AND RELEASED PRIOR TO SCHEDULED CHECK RUN			
58325	Jon T. Nass	Travel Expenses	2,301.29
TRANSFERS			
04/13/22	Federal Tax Deposit	Payroll Tax Deposit	37,346.51
04/14/22	MS Department of Revenue	Employee Deductions	8,740.00
04/19/22	MS Department of Revenue	Sales Tax Payment	27,475.21
04/22/22	Deferred Compensation	Employee Deductions	1,795.00
04/27/22	Federal Tax Deposit	Payroll Tax Deposit	28,764.82
Total			<u>\$342,031.41</u>

Commissioner Simpson moved to approve the Port User Licenses, pending receipt of all fees and insurance documents. Commissioner Symmes seconded and the motion was unanimously approved.

The following items were approved:

RENEWAL LICENSES:

Steamship Agent: Ross Maritime, Inc.

Tug Company: E.N. Bisso Mississippi LLC

Vendor: Waste Management

Commissioner Rester moved to approve the following progress payments:
Balch & Bingham (\$28,258.75); Digital Engineering (\$76,510.75); DNA Underground (\$90,708.09); Machado Patano (\$15,430.00); WSP USA, Inc. (\$30,755.52).
Commissioner Loughman seconded, and the motion was unanimously approved.

Commissioner Simpson moved to approve Cash Request #316 to CH2MHill for a total of \$28,468.49. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #317 to Wharton Smith for a total of \$103,445.00. Commissioner Loughman seconded and the motion was unanimously approved.

Commissioner Symmes moved to approve Cash Request #318 to Eley Guild Hardy (\$49,745.50); MSPA (\$10,636.71) and Wharton Smith (\$813,930.78) for a total of \$874,312.99. Commissioner Simpson seconded and the motion was unanimously approved.

OLD BUSINESS:

Commissioner Simpson move to authorize ESL Power Systems, Inc. as a sole source provider for the purchase of gang bunker assemblies for Chiquita and Crowley in the amount of \$379,500.00. This item voids last month's approval of \$316,500.00 as we realized the previous drawings were for two (2) assemblies instead of the required four (4). The increased costs are \$63,000.00. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Rester move to approve a Professional Service Agreement for Insurance Services with BXSI Insurance. The term of the contract would commence July 1, 2022, for a total of three (3) years, with a two (2) year option to renew, subject to an annual review. Commissioner Symmes seconded and the motion was unanimously approved.

Commissioner Simpson moved to approve Change Order No. 1 for DNA Underground under Contract No. 022-EN-01. Change Order No. 1 increases costs by \$48,922.20 and add 15 days to the schedule. Commissioner Rester seconded and the motion was unanimously approved.

PORT RESTORATION/ENGINEERING UPDATE:

Nick Foto gave an update on the OEF construction.

OPERATIONS REPORT:

Shawn Meyer, Director of Operations, reported on the maritime activity for March 2022:

Vessels	18		Vehicles	14,556
TEU's	22,960		Railcar Count	947
Tonnage (short tons)	271,530			

The TEU count represents a 28% increase over last year and the Tonnage count is up 37% from March of 2021 as well.

Matt Wypyski, COO, reported on recent vessel activity and crane productivity.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Nass reported on insurance studies that have taken place whereby we can save money on the high insurance costs that we're experiencing.

MSPA was in attendance in Washington, DC at the AAPA Legislative Conference. There is heightened interest in the supply chain than ever before and staff met with Senators Wicker and Hyde-Smith, as well as Representative Palazzo.

We are working diligently with WSP on the Strategic Master Plan. Representatives from WSP plan to attend next month's Board Meeting to give an update.

Shawn Meyer represented MSPA at the recent Breakbulk Convention in New Orleans. This is always a worthwhile event.

Director Nass recently visited Taylor Machines in Louisville, MS in the effort to work together in South & Central America.

Plans are coming together for travel to Europe with MDA and to South America with the U.S. Department of Commerce. We hope to visit Central America in late August with the same group.

AAPA Latin America takes place in the fall in Santos, Brazil. We were the only U.S. Port to attend last year and fully intend to enhance our presence this year.

The Department of Agriculture is holding a Timber Conference at the end of June and MSPA will have a booth.

The International Seaman's Center has been hosting a number of Ukraine sailors and we have been helping where we can.

GENERAL COUNSEL'S COMMENTS:

Ben Stone had no comments.

MDA'S COMMENTS:

Philip Carter had no comments.

COMMISSIONERS' COMMENTS:

There were no comments from Commissioners.

Commissioner Simpson moved to close the meeting to discuss the need for an Executive Session. Commissioner Symmes seconded and the motion was unanimously approved.

Commissioner Simpson moved to enter Executive Session to discuss a legal matter (potential and pending litigation) and a personnel matter. Commissioner Rester seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 1:40 P.M.)

Commissioner Simpson moved to come out of Executive Session. Commissioner Symmes seconded and the motion was unanimously approved.


Commissioner Knesal stated that no action took place during Executive Session.

Commissioner Simpson moved to adjourn.

The meeting adjourned at approximately 2:50 p.m.

Approved and Attested


Robert J. Knesal
President

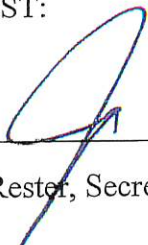

John Rester
Secretary

AUTHORIZATION OF PURCHASE OF SINGLE SOURCE ITEM

Having considered the certification of the staff of the MSPA dated April 21, 2022, the MSPA Board of Commissioners hereby authorizes the purchase of quantity of 100 4-Gang Bunker Assemblies for the Chiquita and Crowley terminals as supplied by ESL Power Systems, Inc., as a single source item. A copy of this written authorization shall be placed in the minutes of the next regular Board of Commissioners meeting.


Dated this 28th day of April, 2022.

ATTEST:



John Rester, Secretary

**MISSISSIPPI STATE PORT AUTHORITY
AT GULFPORT**



Robert J. Knesal, President