

MISSISSIPPI PORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING

March 18, 2019

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting,
Monday, March 18, 2019 at 2510 14th Street, Suite 1450, Gulfport, Mississippi at which
the following Commissioners and staff were present:

Commissioners: John Rester, President
 Robert Knesal, Treasurer
 James C. Simpson, Jr., Commissioner

Staff: Jonathan Daniels, Executive Director/CEO
 Matthew Wypyski, Deputy Director/COO
 Kim Purchner, Executive Asst./HRO
 John Webb, Director of Engineering
 Nick Foto, Deputy Program Manager
 DeeDee Wood, CFO
 Mel Arsenault, Director of External Affairs
 Kim Aguillard, Marketing & Media Manager
 Shawn Meyer, Director of Operations
 Carlos Bell, Director of Public Engagement
 Gary Pitcovich, Crane Manager
 Matt Gabbett, Deputy Director of Operations

 Ben Stone, Legal Counsel
 David Duhe, Legal Counsel

Others: Philip Carter, MDA
 Michael Sheely, CH2MHill
 Joey Beattie, SSH
 Bruce Newton, Digital Engineering

Commissioner Rester noted the presence of a quorum and called the meeting to order at approximately 10:00 a.m.

The Pledge of Allegiance was led by Commissioner Rester.

The invocation was led by Carlos Bell, MSPA

PUBLIC COMMENTS:

There were no public comments.

Commissioner Knesal moved to approve the February 28th and March 14th Minutes.
Commissioner Simpson seconded, and the motion was unanimously approved.

Commissioner Simpson moved to approve travel requests as submitted. Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Knesal moved to approve the disbursements listed below. Commissioner Simpson seconded and the motion was unanimously approved.

FINAL CHECKLIST FOR MARCH 18, 2019
 BILLS FOR THE MONTHS OF FEBRUARY AND MARCH 2019 APPROVED AND PAID
 FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

| CHK# | VENDOR | DESCRIPTION | CHK AMT |
|-------|------------------------------------|--|------------|
| 54447 | AFLAC | Employee Deductions | 1,560.67 |
| 54448 | AGJ Systems & Networks, Inc. | Computer Maintenance | 4,332.00 |
| 54449 | AirGas Gulf States | Oxygen Cylinder Rental | 64.42 |
| 54450 | Arup Advisory, Inc. | Professional Services | 79,195.86 |
| 54451 | AWC, Inc. | UPS Modules for Cranes | 660.00 |
| 54452 | AT&T | Telephone Services | 1,048.09 |
| 54453 | Biloxi Baseball LLC | Gulfport Night Sponsorship | 175.00 |
| 54454 | Card Services | Travel Expenses | 1,223.00 |
| 54455 | Card Services | Travel Expenses | 2,422.51 |
| 54456 | Chancellor, Inc. | Power Plugs for Dole Building | 2,930.50 |
| 54457 | Cintas Corporation | Employee Uniforms | 238.92 |
| 54458 | Sun Coast Business Supply | Office Supplies | 66.16 |
| 54459 | Collection Services Center | Employee Deductions | 90.06 |
| 54460 | Cornett Bolt & Screw | Saw Blade | 158.48 |
| 54461 | C Spire Wireless | Radio/Cell Phone Services | 1,124.38 |
| 54462 | C Spire Business Solutions | Telephone/Internet Services | 1,758.74 |
| 54463 | Danny Miller Plumbing, Inc. | Annual Testing for Backflow Preventers | 1,280.00 |
| 54464 | Jonathan Daniels | Travel and Business Expenses | 157.21 |
| 54465 | Deluxe Cleaners, Inc. | Cleaned Tablecloths | 42.80 |
| 54467 | Emerald TC, LLC | Annual Maintenance Renewal | 1,287.00 |
| 54468 | Federal Express Corp. | Express Mail Services | 34.06 |
| 54469 | Fuelman | Fuel for MSPA Vehicles | 134.81 |
| 54470 | Grainger, Inc. | Maintenance Supplies | 599.55 |
| 54471 | Great Southern Club | Monthly Dues and Business Expense | 614.04 |
| 54472 | Green Marine Mngmt. Corp. | Membership Dues | 5,742.00 |
| 54473 | Hancock Bank | April Lease for Suite 1450 | 23,168.31 |
| 54474 | MS State Treasurer Fund 3360900000 | Telephone/Internet Services | 525.81 |
| 54475 | Isco Metals & Supply, LLC | Maintenance Supplies | 610.00 |
| 54476 | Robert J. Knesal | Per Diem | 160.00 |
| 54477 | Knight Abbey | Posters for Restoration Celebration | 926.00 |
| 54478 | Lowe's Home Center, Inc. | Maintenance Supplies | 1,402.20 |
| 54479 | Maritime Defense Strategy, LLC | Consulting Services | 3,650.00 |
| 54480 | MS Dept. of Human Services CRDU | Employee Deductions | 156.00 |
| 54481 | MS Gulf Resort Classic | Sponsorship | 25,000.00 |
| 54482 | MS Power Company | Electricity | 114,806.87 |
| 54483 | MS Pub. Employees Credit Union | Employee Deductions | 320.00 |
| 54484 | Neopost | Postage Machine Rental | 140.18 |
| 54485 | Jack Norris | Per Diem | 200.00 |
| 54486 | Pass Road Mini Storage, LLC | Storage Unit Rent | 150.00 |
| 54487 | Phillips Building Supply | Parts for Restroom Repair | 220.46 |
| 54488 | Gary Pitcovich | Office Expenses | 49.99 |
| 54490 | RJ Young Company, Inc. | Copier Maintenance | 879.24 |
| 54491 | Eluse J. Roberts | Per Diem | 200.00 |
| 54492 | James C. Simpson, Jr. | Per Diem | 200.00 |
| 54493 | Munro Products, Inc. | Rivets and Drill Bits | 134.80 |
| 54494 | Stuart C. Irby Co. | Electrical Supplies | 135.82 |
| 54495 | Swetman Security Services, Inc. | Security Guard Services | 31,115.93 |
| 54496 | UBMi Princeton LLC | Sponsorship | 5,000.00 |
| 54497 | Union Auto Parts | Vehicle Maintenance Supplies | 284.40 |

| | | | |
|-----------|--------------------------|-----------------------|---------------|
| 54498 | Volkert, Inc | Professional Services | 2,280.00 |
| 54500 | Waring Oil Company, LLC | Oil for Shuttlewagon | 157.85 |
| 54502 | Matthew Wypyski | Business Expenses | 15.00 |
| TRANSFERS | | | |
| 03/01/19 | Deferred Compensation | Employee Deductions | 952.50 |
| 03/06/19 | Federal Tax Deposit | Payroll Tax Deposit | 26,651.80 |
| 03/08/19 | MS Department of Revenue | Employee Deductions | 7,525.00 |
| 03/15/19 | Deferred Compensation | Employee Deductions | 982.50 |
| | | | \$ 354,940.92 |
| Total | | | |

Commissioner Simpson moved to approve the Port User Licenses, pending receipt of all fees and insurance documents. Commissioner Knesal seconded and the motion was unanimously approved.

The following items were approved:

RENEWAL LICENSES:

- Vendors: Louis Smith Welding & Construction
- Steamship Agents: Transmarine Navigation Corp.; Tricon Steamship Agency, Inc.
- Stevedore: SSA Gulf

Commissioner Knesal moved to approve the following progress payments: Balch & Bingham (\$101,951.27); Digital Engineering (\$64,896.00); QES, Inc. (\$4,603.11); Walters Diving & Marine (\$173,394.00); and W.C. Fore Trucking (\$83,166.38). Commissioner Simpson seconded, and the motion was unanimously approved.

Commissioner Simpson moved to approve Cash Request #250 to MSPA for a total of \$64,648.64. Commissioner Knesal seconded, and the motion was unanimously approved.

DeeDee Wood, CFO gave a recap on Revenue and Expenses from July 2018 through January 2019.

OLD BUSINESS:

Commissioner Simpson moved to approve Amendment 8R with Atwell & Gent under Contract No. 010-HUD-013. Amendment 8R supersedes Amendment 8, approved on February 28, 2019 which had a math error. Amendment 8R has a de-obligated amount of \$11,974.58 and all work has been completed and accepted. Commissioner Knesal seconded and the motion was unanimously approved.

NEW BUSINESS:

Commissioner Knesal moved to authorize the advertisement and solicitation of bids for the West Security Gate Painting Project. Commissioner Simpson seconded and the motion was unanimously approved.

PORT RESTORATION/ENGINEERING UPDATE:

Nick Foto, Deputy Program Manager and John Webb, Director of Engineering gave status updates on current projects.

OPERATIONS REPORT:

Matthew Wypyski, Deputy Director and COO reported on the maritime activity for the month of February:

| | | | | |
|----------------------|---------|--|---------------|--------|
| Vessels | 16 | | Vehicles | 10,458 |
| TEU's | 14,980 | | Railcar Count | 666 |
| Tonnage (short tons) | 171,630 | | | |

The USACE published their 2020 report for Maintenance and Construction and we were awarded \$4.4 million for operations and maintenance dredging. This is very good news for the Port of Gulfport.

It is important to note that we are heavily involved in activities that support military activities. Recent ARGOS testing (Robotic Underwater Unmanned Device) was handled in our harbor.

Some of the oversized Aquarium panels were moved on Sunday to their construction site with no problems. There are a few remaining pieces that we continue to store but they too will be moved in the next couple of weeks.

EXECUTIVE DIRECTOR'S REPORT:

As mentioned earlier, utilization of the Gulfport Harbor for Naval Warfare has been underway. We were selected for a specific reason and that is our harbor is very similar to Middle East Harbors. It was truly a live simulation. We also continue to hold meetings with reference to the possible Ocean Enterprise Building to house many of these agencies.

Crane #3 was used to lift the heavy acrylic panels bound for the Aquarium construction site so you can see that our cranes are being multi-used.

We have had a significant amount of interest in military shipments. A unit from Alaska wants to move 750 pieces from there to Camp Shelby and wants to make it an annual event. Director Daniels recently spoke at the Association of Defense Communities Conference and the purpose is to get communities ready for large deployments. The Connector Road will make a huge difference with these types of moves and the Governor has stated that the Connector Road is the highest priority on his list for the entire State.

GENERAL COUNSEL'S COMMENTS:

Ben Stone had no comments.

MDA'S COMMENTS:

Philip Carter had no comments.

COMMISSIONER COMMENTS:

There were no Commissioner Comments.

Commissioner Knesal moved to close the meeting to discuss the need for an Executive Session.

Commissioner Simpson moved to enter Executive Session to discuss legal matters (pending litigation) and real estate matters (lease negotiations). Commissioner Knesal seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 10:45 A.M.)

Commissioner Knesal moved to come out of Executive Session. Commissioner Simpson seconded and the motion was unanimously approved.

Commissioner Rester stated that no action took place during Executive Session.

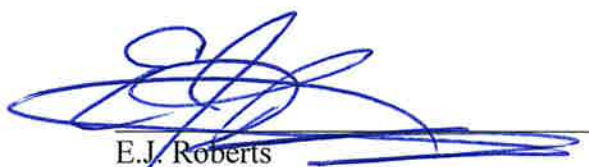
Commissioner Simpson moved to adjourn. Commissioner Knesal seconded and the motion was unanimously approved.

The meeting adjourned at approximately 11:45 a.m.

Approved and Attested



John Rester
President



E.J. Roberts
Secretary