

# MISSISSIPPI PORT AUTHORITY

## BOARD OF COMMISSIONERS

### SPECIAL MEETING

**May 2, 2018**

---

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting, Wednesday, May 2, 2018, 2510 14<sup>th</sup> Street, Suite 1450, Gulfport, Mississippi at which the following Commissioners and staff were present:

Commissioners: James C. Simpson, Jr., President  
John Rester, Vice-President  
Jack Norris, Secretary  
Robert Knesal, Commissioner

Staff: Jonathan Daniels, Executive Director/CEO  
Matthew Wypyski, Chief Operating Officer  
Kim Purchner, Executive Asst./HRO  
DeeDee Wood, Chief Financial Officer  
Nick Foto, Deputy Program Manager  
Mel Arsenault, Director of External Affairs  
John Webb, Director of Engineering  
Carlos Bell, Director of Public Engagement  
Shawn Meyer, Director of Operations

Ben Stone, Balch & Bingham  
David Duhe, Balch & Bingham

Others: Philip Carter, MDA (via telephone)  
Brian Watkins, Watkins & Eager  
Lillian Jenkins, Horne

Commissioner Simpson noted the presence of a quorum and called the meeting to order at approximately 4:00 p.m.

#### PUBLIC COMMENTS:

There were no public comments.

\*\*\*\*\*

Commissioner Rester moved to amend the agenda to add a correction of RFC #210 that was approved at the April 26, 2018 Board Meeting. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #213 – Anchor QEA (\$16,375.80); Atkins (\$17,431.16); Atwell & Gent (\$39,936.12); Michael Baker (\$2,091.85); MSPA (\$20,271.50); Neel Schaffer (\$77,984.43); QES (\$30,425.80); and Thompson Engineering (\$309.35) for a total of \$204,826.01. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to approve a modification to Cash Request #210 that was approved at the April 26, 2018 Board Meeting. There was a \$46,936.65 increase due to an erroneous carryover total. Commissioner Norris seconded and the motion was unanimously approved.

NEW BUSINESS:

Commissioner Rester moved to authorize the issuance of an RFQ for Concession Consulting Services. Commissioner Norris seconded and the motion was unanimously approved.

\*\*\*\*\*

A discussion took place regarding the selection process for the recent Investment Services RFP.

\*\*\*\*\*

Commissioner Rester moved to close the meeting to determine the need for an Executive Session. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to enter Executive Session to discuss a personnel matter. Commissioner Knesal seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 4:30 P.M.).

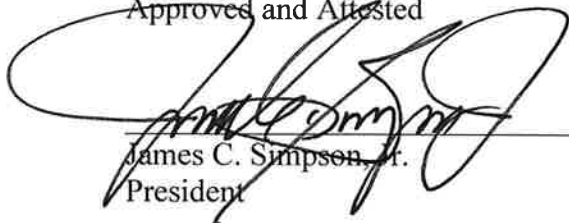
Commissioner Rester moved to come out of Executive Session. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Simpson stated that no action took place during Executive Session

Commissioner Rester moved to adjourn. Commissioner Norris seconded and the motion was unanimously approved.

The meeting adjourned at approximately 4:45 p.m.

Approved and Attested

  
James C. Simpson, Jr.  
President

  
Jack Norris  
Secretary