

MISSISSIPPI PORT AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING

January 28, 2020

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting,
Tuesday, January 28, 2020 at 2510 14th Street, Suite 1450, Gulfport, Mississippi at which
the following Commissioners and staff were present:

Commissioners: Jack Norris, President
E.J. Roberts, Vice-President
Robert Knesal, Secretary
James C. Simpson, Jr., Treasurer
John Rester, Commissioner

Staff: Jonathan Daniels, Executive Director/CEO
Matthew Wypyski, Deputy Director/COO
Kim Purchner, Exec. Asst/HRO
John Webb, Director of Engineering
Nick Foto, Deputy Program Manager
DeeDee Wood, CFO
Errol LaRue, Govt. & Legal Affairs Manager
Gary Pitcovich, Crane Manager
Shawn Meyer, Director of Operations
Carlos Bell, Director of Public Engagement
Matt Gabbett, Deputy Director of Operations
Mel Arsenault, Director of Workforce/Grant Development

Ben Stone, Legal Counsel

Others: Philip Carter, MDA
Bruce Newton, Digital Engineering
Michael Sheely, Jacobs
Joey Beattie, BSX/SSH
John Sneed, BSX/SSH
Brian Smith, Watkins & Eager
Chase Calhee, Crowley
Jacob Hartl, Hancock/Whitney Bank
Eric Knoll, Hancock/Whitney Bank
Stephen Schoettmer, Rapiscan Systems Classic
Matt Walker, Memorial Hospital
Tim Lancaster, Ports America
David Bowman, Neel-Schaffer
Duane Wilson, Chemours

Commissioner Norris noted the presence of a quorum and called the meeting to order at approximately 1:00 p.m.

The Pledge of Allegiance was led by Commissioner Norris.

The invocation was led by Pastor Chris O'Brien of the International Seaman's Center.

PUBLIC COMMENTS:

Mel Arsenault, Director of Workforce/Grant Development reported on the receipt of an award given to MSPA for the 7th year in a row by the Gulfport School District for Community Partner of the Year.

Pastor Chris O'Brien reported on the success of the recently renovated International Seaman's Center.

A presentation was given by Jacob Hartl, Hancock Whitney Bank on financial trends and the status of MSPA's investment portfolio.

A presentation was given by Matt Walker, Memorial Hospital on the possibility of an off-site clinic on port property.

Commissioner Simpson moved to approve the December 19th Minutes. Commissioner Roberts seconded, and the motion was unanimously approved.

Commissioner Knesal moved to approve the disbursements listed below. Commissioner Roberts seconded and the motion was unanimously approved.

DISBURSEMENTS THROUGH JANUARY 09, 2020
BILLS FOR THE MONTHS OF DECEMBER 2019 AND JANUARY 2020 APPROVED AND PAID
FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

CHK #	VENDOR	DESCRIPTION	CHK AMT
55520	A-1 Elevator Service, LLC	Elevator Maintenance	4,002.00
55521	ABB, Inc.	Replacement Switch and Installation for Cranes	9,728.98
55522	Kentwood Springs	Drinking Water	241.82
55523	Sage Abra	Office Supplies	207.22
55524	Advance Auto Parts	Maintenance Supplies for Forklift	49.51
55525	Kim Aguillard	Business Expenses	28.04
55526	Alexander, Van Loon, Sloan	Audit Services	522.50
55527	All Safe Technologies, LLC	Fire Alarm Monitoring	159.80
55528	Anytime Portables, LLC	Portable Restroom Services	255.00
55529	Card Services	Travel Expenses	211.51
55530	Card Services	Travel Expenses	1,319.99
55531	Card Services	Payroll Software and Maintenance Supplies	6,035.77
55532	CenterPoint Energy	Natural Gas Services	89.24
55533	Sun Coast Business Supply	Flags	621.24
55534	Collection Services Center	Employee Deductions	90.06
55535	Collection Services Center	Employee Deductions	90.06
55536	C Spire Wireless	Cell Phone Services	1,152.02
55537	Jonathan Daniels	Business and Travel Expenses	1,873.90
55538	Eagle Energy, Inc.	Diesel Fuel	898.24
55539	E Fire Southern, Inc.	Service Call for Dole Alarm	99.95
55540	Emerald TC, LLC	Payroll Software Setup	786.25
55541	Federal Express Corp.	Express Mail Services	31.70
55542	Florida-Caribbean Cruise Assoc., Inc.	Membership Dues	25,000.00
55543	Foliage Design Systems, Inc.	Interior Plant Maintenance	253.78
55544	Fuelman	Fuel for MSPA Vehicles	300.24
55545	Grainger, Inc.	Maintenance Supplies	214.88
55546	Great Southern Club	Monthly Dues and Business Expenses	132.42
55547	Harbor Square Parking Garage	Quarterly Parking	3,185.25
55548	HRdirect	Office Supplies and Poster Guard Renewal	210.72
55549	International Pineapple Organization	Conference Sponsorship	10,000.00

55550	Isco Metals & Supply, LLC	Metal Bollards for Cotton Compress	789.00
55551	Robert J. Knesal	Travel Expenses	539.00
55552	Lowe's Home Center, Inc.	Hand Tools and Maintenance Supplies	632.05
55553	MS Economic Council	Membership Dues	402.63
55554	Mississippi Ports Council, Inc.	Membership Dues	5,000.00
55555	MS Dept. of Human Services CRDU	Employee Deductions	156.00
55556	MS Dept. of Human Services CRDU	Employee Deductions	156.00
55557	MS Power Company	Electricity	103,276.61
55558	MS Pub. Employees Credit Union	Employee Deductions	320.00
55559	MS Pub. Employees Credit Union	Employee Deductions	320.00
55560	National Waterways Conf., Inc.	Membership Dues	1,500.00
55561	Pass Road Mini Storage, LLC	Storage Unit Rent	180.00
55562	Phillips Building Supply	Panels for Restroom	801.44
55563	PTW	Backhoe Tire Repair	100.00
55564	Redd Pest Solutions	Pest Control Services	90.00
55565	RJ Young Company, Inc.	Copier and Printer Maintenance	1,367.47
55566	Southern Admin. and Benefits	Monthly Service Fees	200.00
55567	Stuart C. Irby Co.	Proxy Switches for Cranes	1,664.00
55568	Swetman Security Services, Inc.	Security Guard Services	88,193.84
55569	The Gallery Collection	Office Supplies	489.40
55570	United Way of South MS, Inc.	Employee Deductions	354.02
55571	Waste Management	Waste Removal Services	1,183.40
55572	Zoro Tools, Inc.	Hand Tools and Maintenance Supplies	2,138.40
55573	Zoro Tools, Inc.	Hand Tools and Maintenance Supplies	152.96

CHECK DATED 12/20/19 AND RELEASED PRIOR TO SCHEDULED CHECK RUN

55519	Brooklyn Pizzeria	Staff Luncheon	117.08
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TRANSFERS

12/20/19	Deferred Compensation	Employee Deductions	1,207.50
12/20/19	MS Department of Revenue	Sales Tax Payment	11,649.13
12/24/19	Federal Tax Deposit	Payroll Tax Deposit	24,841.84
01/03/20	Federal Tax Deposit	Payroll Tax Deposit	28,608.79
01/06/20	Public Employment Retirement	Retirement Match & Withheld	61,193.71
01/07/20	Deferred Compensation	Employee Deductions	1,207.50

Total	<u><u>\$406,623.86</u></u>
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Commissioner Knesal moved to approve the Port User Licenses, pending receipt of all fees and insurance documents. Commissioner Simpson seconded and the motion was unanimously approved.

The following items were approved:

RENEWAL LICENSES:

Vendors: Martin Energy Services; Snider Tire Inc.

Steamship Agent: Aztec Maritime Services, Inc.

Commissioner Rester moved to approve the following progress payments: ABC Cutting Contractors (\$46,075.00); Balch & Bingham (\$262,753.70); and Digital Engineering (\$39,841.25). Commissioner Roberts seconded, and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #264 to CH2MHill (\$26,597.77); Eley Guild Hardy (\$224,454.25); J.O. Collins (\$62,911.79); and MSPA (\$200,337.71) for a total of \$514,301.52. Commissioner Roberts seconded and the motion was unanimously approved.

NEW BUSINESS:

A presentation was given by Stephen Schoettmer, Rapiscan Systems Classic regarding the upcoming tournament. Commissioner Knesal moved to authorize a sponsorship of \$75,000 towards the Rapiscan Systems Classic in March. Commissioner Simpson seconded and the motion was approved with the following votes:

Commissioner Knesal	Affirmative
Commissioner Simpson	Affirmative
Commissioner Roberts	Affirmative
Commissioner Norris	Affirmative
Commissioner Rester	Negative

Commissioner Knesal moved to authorize the advertisement and solicitation of proposals for the following professional service agreements: Audit/Accounting, Landscaping Maintenance, Security Compliance and Construction Materials Testing. Commissioner Roberts seconded and the motion was approved with the Commissioners voting as follows:

Commissioner Knesal	Affirmative
Commissioner Simpson	Affirmative
Commissioner Roberts	Affirmative
Commissioner Norris	Affirmative
Commissioner Rester	Negative

PORT RESTORATION/ENGINEERING UPDATE:

John Webb and Nick Foto gave status updates on current restoration and engineering projects.

OPERATIONS REPORT:

Matthew Wypyski reported on the maritime activity for Calendar Year 2019:

Vessels	269		Vehicles	143,950
TEU's	196,651		Railcar Count	8,174
Tonnage (short tons)	2,184,127			

The TEU count represents a 2% decrease from 2018 and the Tonnage count represents a 3% increase from 2018.

The operations and maintenance dredging began in October of 2019 and completed on January 14, 2020. The channel is now between 38' and 40' deep with 5.5 miles dredged and approximately 2 million cubic yards of material removed.

EXECUTIVE DIRECTOR'S REPORT:

McDermott, Inc. recently filed Chapter 11 Bankruptcy and discussions are underway regarding their status at the Port of Gulfport.

MSPA Personnel will meet with the Corps of Engineers tomorrow in Mobile regarding our deepening and widening of the channel. We will bring to their attention issues that arose in our channel from the closing of Camille Cut and the opening of the Bonnet Carre Spillway.

MSPA tenant, Island View Casino & Resort had a very good December - \$19 million in gaming revenue for them.

GENERAL COUNSEL'S COMMENTS:

Ben Stone had no comments.

MDA'S COMMENTS:

Philip Carter had no comments.

COMMISSIONERS' COMMENTS:

There were no Commissioners' Comments.

Commissioner Rester moved to close the meeting to discuss the need for an Executive Session. Commissioner Roberts seconded and the motion was unanimously approved.

Commissioner Rester moved to enter Executive Session to discuss legal matters (pending litigation) and real estate matters (potential lease negotiations). Commissioner Roberts seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 2:15 P.M.)

Commissioner Knesal moved to come out of Executive Session. Commissioner Roberts seconded and the motion was unanimously approved.

Commissioner Norris stated that no action took place during Executive Session.


Commissioner Roberts moved to adjourn.

The meeting adjourned at approximately 3:10 p.m.

Approved and Attested



Jack Norris
President



Robert J. Knesal
Secretary