# MISSISSIPPI PORT AUTHORITY

# **BOARD OF COMMISSIONERS**

# REGULAR MEETING

May 28, 2020

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting, Thursday, May 28, 2020 at 2510 14<sup>th</sup> Street, Suite 1450, Gulfport, Mississippi at which the following Commissioners and staff were present:

Commissioners: Jack Norris, President (via telephone)

E.J. Roberts, Vice-President Robert J. Knesal, Secretary

James C. Simpson, Jr., Treasurer (via telephone)

John Rester, Commissioner

Staff: Jonathan Daniels, Executive Director/CEO

Matthew Wypyski, Deputy Director/COO John Webb, Director of Engineering Kim Purchner, Executive Asst./HRO

DeeDee Wood, CFO

Mel Arsenault, Director of Workforce/Grant Dev. Errol LaRue, Govt. & Legal Affairs Manager

Nick Foto, Corporate Administrator

Kim Aguillard, Marketing & Media Manager

Shawn Meyer, Director of Operations

Ben Stone, Legal Counsel Brant Pettis, Legal Counsel

Others: Philip Carter, MDA (via telephone)

Bruce Newton, Digital Engineering Mark Foster, Cypress Engineering Steve Twedt, Neel-Schaffer Engineering Michael Sheely, Jacobs Engineering

Howard Page, North Gulfport Community Land Trust

John Weres, Greshem Smith

Commissioner Roberts noted the presence of a quorum and called the meeting to order at approximately 1:00 p.m.

Commissioner Roberts led the pledge of allegiance and followed with an invocation.

There were no public comments.

\*\*\*\*

Commissioner Knesal moved to approve the April 28th and May15th Minutes. Commissioner Rester seconded, and the motion was unanimously approved.

Commissioner Rester moved to approve the disbursements listed below. Commissioner Knesal seconded and the motion was unanimously approved.

# DISBURSEMENTS THROUGH MAY 11, 2020

# BILLS FOR THE MONTHS OF APRIL AND MAY 2020 APPROVED AND PAID FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

10,400   10,578   Allrimak Group USA Inc   Load Testing and Safety Device Replacements for Crane   38,262,653   1,5782   2,479   1,4		I KOM THE GROSS ICE VERTOE		. 0111
Allimak Group USA Inc			DESCRIPTION	10 400 00
Elevators				,
55783         B.E.A.R.         Rebuild Controller and Power Board for Crane         1.822.0           55784         Sparkfigh         Internet         9.1.           55785         CenterPoint Energy         Natural Gas Services         27.5           55786         Collection Services Center         Employee Deductions         90.0           55787         Cornett Bolt & Screw         Bollard for Dock         1,512.4           55780         Dept. of Finance & Admin.         MMRS Quarterly Charges         222.2           55790         Dept. of Finance & Admin.         MMRS Quarterly Charges         253.5           55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         223.7           55793         Fuelman         Fuel for MSPA Vehicles         68.8           55794         Grait Southern Club         Monthly Dues         90.0           55795         Gract Southern Club         Monthly Dues         90.0           55796         Guil Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6,012.5           55799         MS Dub Employees Deductions         156.0           55799         MS Power Company <td< td=""><td></td><td><u>-</u></td><td>Elevators</td><td></td></td<>		<u>-</u>	Elevators	
55784         Sparklight         Intermet         91.1           5785         CenterPoint Energy         Natural Gas Services         27.5           5786         Collection Services Center         Employee Deductions         90.0           5787         Comert Bolf & Serow         Bollard for Dock         1.5124.           5788         C Spire Wireless         Cell Phone Services         1.122.           5789         Dept. of Finance & Admin.         MMRS Quarterly Charges         222.2           5790         Dean Jaramillo         Office Supplies         253.4           5791         Federal Express Corp.         Express Mail Services         189.7           5792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           5793         Fuelman         Fuel for MSPA Vehicles         68.7           5794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2662.4           5795         Guaff Coast Business Supply, Inc.         State Treasurer Fund Jack Popply of Human Services         236.5           5794         Guaff Coast Business Supply, Inc.         Telephone/Internet Services         236.5           5590         MS Power Company         Electricity         110,310.9           5800				
57885         CenterPoint Energy         Natural Gas Services         27.5           5786         Collection Services Center         Employee Deductions         90.0           5787         Cornett Bolt & Screw         Bollard for Dock         1,512.4           5788         C Spire Wireless         Cell Phone Services         1,122.2           55780         Dept. of Finance & Admin.         MMRS Quarterly Charges         222.2           55790         Dean Jaramillo         Office Supplies         253.4           55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.5           55793         Fuelman         Fuel for MSPA Vehicles         68.5           55794         Grininger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Grat Southern Club         Monthly Dues         90.0           55796         Grat Southern Club         Monthly Dues         236.1           55797         MS State Treasurer Fund         3364900000         3369000000         3369000000         3369000000         110,310.3           55807         MS Power Company         Electricity         110,310.3				91.18
55786         Collection Services Center         Employee Deductions         90.0           55787         Cornett Bolt & Screw         Bollard for Dock         1,512.4           55788         C Spire Wireless         Cell Phone Services         1,22.5           5789         Dept. of Finance & Admin.         MMRS Quarterly Charges         222.4           55790         Dean Jaramillo         Office Supplies         253.4           55791         Federal Express Corp.         Express Mail Services         189.5           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.5           55793         Fuelman         Fuel for MSPA Vehicles         68.7           55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Great Southern Club         Monthly Dues         90.0           55796         Gull Coast Business Supply, Safety/Office Supplies and Desk Workstation         6,019.2           55797         MS State Treasurer Fund         3369.0           55798         MS Dept. of Human Services         Employee Deductions         156.6           55799         MS Power Company         Electricity         110,310.3           55800         MS Pub. Employees Credit         <				27.92
55787         Cornett Bolt & Screw         Bollard for Dock         1,512.4           55788         C Spire Wireless         Cell Phone Services         1,122.5           55789         Dept. of Finance & Admin.         MMRS Quarterly Charges         222.5           55790         Dean Jaramillo         Office Supplies         253.5           55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           55793         Fuelman         Fuel for MSPA Vehicles         68.7           55794         Graal Southern Club         Monthly Dues         99.0           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6.019.2           55797         MS State Treasurer Fund 336090000         Total Power Company         Electricity         110,310.5           55890         MS Power Company         Electricity         110,310.5           55801         Lisa Mussa         Office Supplies         70.6           55802         United Rentals (North America), Inc.         Employee Deductions         320.4           55804         United Rentals (North America), Inc.         Advertising         42.43.6				
55788         C Spire Wireless         Cell Phone Services         1,122.5           55789         Dept. of Finance & Admin.         MMRS Quarrerly Charges         222.5           55790         Dean Jaramillo         Office Supplies         253.4           55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Graft Southern Club         Monthly Dues         90.0           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6,019.5           5797         MS State Treasurer Fund 336090000         Telephone/Internet Services         236.5           5797         MS Power Company         Electricity         110,310.5           5800         MS Pub. Employees Credit Union         Employee Deductions         320.0           5801         Lisa Mussa         Office Supplies         70.0           5802         United Rentals (North America), Inc.         Employee Deductions         320.0           5803         Hurricane Electronics         UHF Two-Way Radio         334.2				
55789         Dept. of Finance & Admin.         MMRS Quarterly Charges         222.7           55790         Dean Jaramillo         Office Supplies         253.           55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Greal Southern Club         Monthly Dues         90.0           5796         Gulf Coast Business Supply, and Safety/Office Supplies and Desk Workstation         6,191.2           5797         MS State Treasurer Fund 306900000         Telephone/Internet Services         236.5           5798         MS Dept. of Human Services         Employee Deductions         156.0           5799         MS Power Company         Electricity         110,310.5           5800         MS Pub. Employees Credit         Employee Deductions         70.0           5800         MS Power Company         Electricity         110,310.5           5801         Lisa Mussa         00ffice Supplies         70.0           5802         Linded Rentals (North America), Inc.         Advertising         4,243.6           5804				,
55790         Dean Jaramillo         Office Supplies         253.4           55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           55793         Fuelman         Fuel for MSPA Vehicles         68.7           55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2.662.4           55795         Great Southern Club         Monthly Dues         90.0           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation Inc.         6,019.2           55797         MS State Treasurer Fund 360000000         360000000         156.0           55798         MS Dept, of Human Services CRDU Union         Employee Deductions         156.0           55799         MS Power Company         Electricity         110,310.5           5800         MS Pub. Employees Credit Union         Employee Deductions         320.1           55801         Lisa Mussa         Office Supplies         70.6           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.6           55803         Hurricane Electronies         U.HF Two-Way Radio         334.2				
55791         Federal Express Corp.         Express Mail Services         189.7           55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           55793         Fuelman         Fuel for MSPA Vehicles         68.8           55794         Grant Southern Club         Monthly Dues         90.0           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6.019.2           5797         MS State Treasurer Fund 3360900000         Safety/Office Supplies and Desk Workstation         156.0           5798         MS Dept. of Human Services CRDU         Employee Deductions         156.0           5799         MS Power Company         Electricity         110,310.9           5800         MS Pub. Employees Credit Union         Employee Deductions         320.0           5801         Lisa Mussa         Office Supplies         70.0           5802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.0           5804         Pentagon Publishing, Inc.         Advertising         4,243.0           5804         Pentagon Publishing, Inc.         Advertising         4,243.0           5808         Rotary Club of Gulfport         Monthly Dues         68.0		·		
55792         Foliage Design Systems, Inc.         Interior Plant Maintenance         253.7           55793         Fuelman         Fuel for MSPA Vehicles         68.5           55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Great Southern Club         Monthly Dues         90.0           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6,101.2           55797         MS State Treasurer Fund 3360900000         Safety/Office Supplies and Desk Workstation         236.5           55798         MS Dept. of Human Services CRDU         Employee Deductions         156.0           55799         MS Power Company         Electricity         110,310.9           55800         MS Pub. Employees Credit Union         Employee Deductions         320.0           55801         Lisa Mussa         Office Supplies         70.0           55802         United Rentals (North America), Inc.         Advertising         4,243.6           55804         Pertagon Publishing, Inc.         Advertising         4,243.6           55805         It's Promo Time         Promotional Supplies         559.8           55807         RO Joung Company, Inc.         Copier and Printer Maintenance				
55793         Fuelman         Fuel for MSPA Vehicles         68.3           55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Grad Southern Club         Monthly Dues         90.0           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6,019.2           5797         MS State Treasurer Fund 3,00900000         Safety/Office Supplies and Desk Workstation         10,19.2           55798         MS Dept. of Human Services CRDU         Employee Deductions         156.6           55799         MS Power Company         Electricity         110,310.5           55800         MS Pub. Employees Credit Union         Employee Deductions         320.0           55801         Lisa Mussa         Office Supplies         70.0           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.0           55803         Hurricane Electronics         UHF Two-Way Radio         334.2           55804         Pentagon Publishing, Inc.         Advertising         4,243.           55805         Rif Promo Time         Promotional Supplies         559.6           55806         Kim Purchner         Business Expenses         39.9 <t< td=""><td></td><td></td><td>•</td><td></td></t<>			•	
55794         Grainger, Inc.         Generator for Office Trailer at Cotton Compress         2,662.4           55795         Great Southern Club         Monthly Dues         90.0           55796         Gulf Coast Business Supply, Inc.         Telephone/Internet Services         236.5           55797         MS State Treasurer Fund 3300900000         Telephone/Internet Services         236.5           55798         MS Dept. of Human Services CRDU         Employee Deductions         156.0           55790         MS Power Company         Electricity         110,310.9           55801         Lisa Mussa         Office Supplies         70.0           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.0           55803         Hurricane Electronics         UHF Two-Way Radio         334.7           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.6           55806         Kim Purchner         Business Expenses         39.9           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         68.0           55810<				
55795         Great Southern Club         Monthly Dues         9.0.           55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation         6.019.2           55797         MS State Treasurer Fund 336090000         Telephone/Internet Services         236.5           55798         MS Dept. of Human Services CRDU         Employee Deductions         156.6           55799         MS Power Company         Electricity         110,310.5           58800         MS Pub. Employees Credit Union         Employee Deductions         320.0           58801         Lisa Mussa         Office Supplies         70.0           58802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.0           58803         Hurricane Electronics         UHF Two-Way Radio         334.2           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.8           55806         Kim Purchner         Business Expenses         39.9           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         6,600.           5				
55796         Gulf Coast Business Supply, Inc.         Safety/Office Supplies and Desk Workstation (A) 10-12.         6,019.2 (A) 10-12.           55797         MS State Treasurer Fund 3360900000         Telephone/Internet Services (RDU)         236.5 (A) 236.5 (				,
Inc.   15797   MS State Treasurer Fund   3360900000   3360900000   369090000   5798   MS Dept. of Human Services   Employee Deductions   156.0   CRDU   5799   MS Power Company   Electricity   110,310.9   5890   MS Pub. Employees Credit   Employee Deductions   320.0   100				90.00
55797         MS State Treasurer Fund 3360900000         Telephone/Internet Services (ADU)         236.5           55798         MS Dept. of Human Services (CRDU)         Employee Deductions         156.0           55799         MS Power Company         Electricity         110,310.9           55800         MS Pub. Employees Credit Union         Employee Deductions         320.0           55801         Lisa Mussa         Office Supplies         70.0           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.0           55803         Hurricane Electronics         UHF Two-Way Radio         334.2           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.8           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         68.0           55810         Southeastern Overhead Door Inc.         Ladscaping Services         6,600.4           55811         Specialty Hose & Fabrication         Hydraulic Hose for Backhoe         105.1           55812         Stuart C. Irby Co.         Maintenance Supplies and Replacement Parts for Cranes	55796		Safety/Office Supplies and Desk Workstation	6,019.21
CRDU         CRDU         110,310.5           55799         MS Power Company         Electricity         110,310.5           55800         MS Pub. Employees Credit Union         Employee Deductions         320.6           55801         Lisa Mussa         Office Supplies         70.6           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.6           55803         Hurricane Electronics         UHF Two-Way Radio         334.2           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.6           55806         Kim Purchner         Business Expenses         39.5           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         68.8           55810         Southeastern Overhead Door Inc.         Repairs to Dock Leveling Systems         4,360.0           55811         Specialty Hose & Fabrication         Hydraulic Hose for Backhoe         105.1           55812         Stuart C. Irby Co.         Maintenance Supplies and Replacement Parts for Cranes         4,907.4           55815         Suertman Securit	55797	MS State Treasurer Fund	Telephone/Internet Services	236.98
55799         MS Power Company         Electricity         110,310.5           55800         MS Pub. Employees Credit Union         Employee Deductions         320.6           55801         Lisa Mussa         Office Supplies         70.6           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.6           55803         Hurricane Electronics         UHF Two-Way Radio         334.7           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.8           55806         Kim Purchner         Business Expenses         39.9           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         68.0           55810         Southeastern Overhead Door Inc.         Landscaping Services         6,600.2           55811         Specialty Hose & Fabrication         Hydraulic Hose for Backhoe         105.1           55812         Stuart C. Irby Co.         Maintenance Supplies and Replacement Parts for Cranes         4,907.4           55813         The Sun Herald         Advertising         283.4           55816	55798		Employee Deductions	156.00
Union         To.0           55801         Lisa Mussa         Office Supplies         70.6           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.6           55803         Hurricane Electronics         UHF Two-Way Radio         334.2           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.8           55806         Kim Purchner         Business Expenses         39.9           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         6.600.4           55810         Roracy Club of Gulfport         Monthly Dues         6.600.4           55810         Southeastern Overhead Door Inc.         Repairs to Dock Leveling Systems         4,360.0           1nc.         Specialty Hose & Fabrication         Hydraulic Hose for Backhoe         105.1           55812         Stuart C. Irby Co.         Maintenance Supplies and Replacement Parts for Cranes         4,907.4           55813         The Sun Herald         Advertising         283.4           55814         Sun Gouth, LLC         Cutter for Tractor	55799		Electricity	110,310.91
55801         Lisa Mussa         Office Supplies         70.6           55802         United Rentals (North America), Inc.         Boom Forklift Rental         1,287.6           55803         Hurricane Electronics         UHF Two-Way Radio         334.2           55804         Pentagon Publishing, Inc.         Advertising         4,243.0           55805         It's Promo Time         Promotional Supplies         559.8           55806         Kim Purchner         Business Expenses         39.5           55807         RJ Young Company, Inc.         Copier and Printer Maintenance         1,448.8           55808         Rotary Club of Gulfport         Monthly Dues         68.0           55809         Rotolo Consultants, Inc. dba RCI         Landscaping Services         6,600.4           55810         Southeastern Overhead Door Inc.         Repairs to Dock Leveling Systems         4,360.0           55811         Specialty Hose & Fabrication         Hydraulic Hose for Backhoe         105.1           55812         Stuart C. Irby Co.         Maintenance Supplies and Replacement Parts for Cranes         4,907.4           55813         The Sun Herald         Advertising         283.4           55814         SunSouth, LLC         Cutter for Tractor         2,059.6	55800	MS Pub. Employees Credit	Employee Deductions	320.00
America), Inc. Hurricane Electronics UHF Two-Way Radio 334.2 55804 Pentagon Publishing, Inc. Advertising 4,243.6 55805 It's Promo Time Promotional Supplies 559.8 55806 Kim Purchner Business Expenses 39.9 55807 RJ Young Company, Inc. Copier and Printer Maintenance 1,448.8 55808 Rotary Club of Gulfport Monthly Dues 68.6 55809 Rotolo Consultants, Inc. dba RCI 55810 Southeastern Overhead Door Inc. 55811 Specialty Hose & Fabrication Hydraulic Hose for Backhoe 105.1 55812 Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4 55814 SunSouth, LLC Cutter for Tractor 2,059.6 55815 Swetman Security Services, Inc. 55816 United Way of South MS, Inc. Employee Deductions 55817 Vancleave Consolidated Portable Building for Cotton Compress 55818 Waste Management Waste Removal Services 55819 Zoro Tools, Inc. Maintenance Supplies 621.5 TRANSFERS 04/27/20 MS Department of Revenue Employee Deductions Retirement 04/28/20 Public Employment Retirement Retirement 04/29/20 Federal Tax Deposit Employee Deductions Employee Deductions Payroll Tax Deposit Employee Deductions 957.5	55801		Office Supplies	70.61
55803 Hurricane Electronics UHF Two-Way Radio 334.2 55804 Pentagon Publishing, Inc. Advertising 4,243.6 55805 It's Promo Time Promotional Supplies 559.8 55806 Kim Purchner Business Expenses 39.5 55807 RJ Young Company, Inc. Copier and Printer Maintenance 1,448.8 55808 Rotary Club of Gulfport Monthly Dues 68.6 55809 Rotolo Consultants, Inc. dba RCI 55810 Southeastern Overhead Door Inc. 55811 Specialty Hose & Fabrication Hydraulic Hose for Backhoe 105.1 55812 Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4 55813 The Sun Herald Advertising 283.4 55814 SunSouth, LLC Cutter for Tractor 2,059.6 55815 Swetman Security Services, Inc. 10c. 55816 United Way of South MS, Inc. Employee Deductions 344.6 55817 Vancleave Consolidated Portable Building for Cotton Compress 4,995.6 55818 Waste Management Waste Removal Services 571.4 55819 Zoro Tools, Inc. Maintenance Supplies Payroll Tax Deposit 27,977.3 604/28/20 Public Employment Retirement Actirement Payroll Tax Deposit 27,977.3 605/08/20 Deferred Compensation Employee Deductions 957.5	55802		Boom Forklift Rental	1,287.00
55805It's Promo TimePromotional Supplies559.855806Kim PurchnerBusiness Expenses39.955807RJ Young Company, Inc.Copier and Printer Maintenance1,448.855808Rotary Club of GulfportMonthly Dues68.055809Rotolo Consultants, Inc. dba RCILandscaping Services6,600.455810Southeastern Overhead Door Inc.Repairs to Dock Leveling Systems4,360.055811Specialty Hose & FabricationHydraulic Hose for Backhoe105.155812Stuart C. Irby Co.Maintenance Supplies and Replacement Parts for Cranes4,907.455813The Sun HeraldAdvertising283.455814SunSouth, LLCCutter for Tractor2,059.655815Swetman Security Services, Inc.Security Guard Services65,391.655816United Way of South MS, Inc.Employee Deductions344.655817Vancleave ConsolidatedPortable Building for Cotton Compress4,995.655818Waste ManagementWaste Removal Services571.455819Zoro Tools, Inc.Maintenance Supplies621.5TRANSFERS04/27/20MS Department of RevenueEmployee Deductions8,032.004/28/20Public Employment Retirement Match and Withheld53,162.904/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	55803		UHF Two-Way Radio	334.26
55806Kim PurchnerBusiness Expenses39.955807RJ Young Company, Inc.Copier and Printer Maintenance1,448.855808Rotary Club of GulfportMonthly Dues68.055809Rotolo Consultants, Inc. dba RCILandscaping Services6,600.455810Southeastern Overhead Door Inc.Repairs to Dock Leveling Systems4,360.055811Specialty Hose & FabricationHydraulic Hose for Backhoe105.155812Stuart C. Irby Co.Maintenance Supplies and Replacement Parts for Cranes4,907.455813The Sun HeraldAdvertising283.455814SunSouth, LLCCutter for Tractor2,059.655815Swetman Security Services, Inc.Security Guard Services65,391.655816United Way of South MS, Inc.Employee Deductions344.655817Vancleave ConsolidatedPortable Building for Cotton Compress4,995.655818Waste ManagementWaste Removal Services571.455819Zoro Tools, Inc.Maintenance Supplies621.9TRANSFERS04/27/20MS Department of RevenueEmployee Deductions8,032.004/28/20Public Employment RetirementRetirement Match and Withheld53,162.904/28/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	55804	Pentagon Publishing, Inc.	Advertising	4,243.00
55807 RJ Young Company, Inc.  Copier and Printer Maintenance  1,448.8  55808 Rotary Club of Gulfport  Monthly Dues  68.0  55809 Rotolo Consultants, Inc. dba RCI  55810 Southeastern Overhead Door Inc.  55811 Specialty Hose & Fabrication  55812 Stuart C. Irby Co.  Maintenance Supplies and Replacement Parts for Cranes  55813 The Sun Herald  Advertising  55814 SunSouth, LLC  Cutter for Tractor  55815 Swetman Security Services, Inc.  55816 United Way of South MS, Inc.  Employee Deductions  55817 Vancleave Consolidated  Portable Building for Cotton Compress  4,995.6  55818 Waste Management  Waste Removal Services  571.4  55819 Zoro Tools, Inc.  Maintenance Supplies  621.5  TRANSFERS  04/27/20 MS Department of Revenue  Employee Deductions  Retirement  Retirement  Retirement Match and Withheld  Retirement  04/28/20 Public Employment Retirement  Retirement Match and Withheld  Retirement  04/29/20 Federal Tax Deposit  Employee Deductions  Employee Deductions  8,032.6  27,977.3  05/08/20 Deferred Compensation  Employee Deductions  Employee Deductions  957.5	55805	It's Promo Time	Promotional Supplies	559.83
55808Rotary Club of GulfportMonthly Dues68.055809Rotolo Consultants, Inc. dba RCILandscaping Services6,600.455810Southeastern Overhead Door Inc.Repairs to Dock Leveling Systems4,360.055811Specialty Hose & FabricationHydraulic Hose for Backhoe105.155812Stuart C. Irby Co.Maintenance Supplies and Replacement Parts for Cranes4,907.455813The Sun HeraldAdvertising283.455814SunSouth, LLCCutter for Tractor2,059.655815Swetman Security Services, Inc.Security Guard Services65,391.655816United Way of South MS, Inc.Employee Deductions344.655817Vancleave ConsolidatedPortable Building for Cotton Compress4,995.655818Waste ManagementWaste Removal Services571.455819Zoro Tools, Inc.Maintenance Supplies621.9TRANSFERSWB Department of RevenueEmployee Deductions8,032.004/28/20Public Employment RetirementRetirement Match and Withheld53,162.504/29/20Federal Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	55806	Kim Purchner	Business Expenses	39.95
55809Rotolo Consultants, Inc. dba RCILandscaping Services6,600.455810Southeastern Overhead Door Inc.Repairs to Dock Leveling Systems4,360.055811Specialty Hose & FabricationHydraulic Hose for Backhoe105.155812Stuart C. Irby Co.Maintenance Supplies and Replacement Parts for Cranes4,907.455813The Sun HeraldAdvertising283.455814SunSouth, LLCCutter for Tractor2,059.655815Swetman Security Services, Inc.Security Guard Services65,391.655816United Way of South MS, Inc.Employee Deductions344.655817Vancleave ConsolidatedPortable Building for Cotton Compress4,995.655818Waste ManagementWaste Removal Services571.455819Zoro Tools, Inc.Maintenance Supplies621.5TRANSFERS04/27/20MS Department of RevenueEmployee Deductions8,032.604/28/20Public Employment RetirementRetirement Match and Withheld53,162.504/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	55807	RJ Young Company, Inc.	Copier and Printer Maintenance	1,448.83
RCI Southeastern Overhead Door Inc.  Fig. Specialty Hose & Fabrication Hydraulic Hose for Backhoe 105.1  Specialty Hose & Fabrication Hydraulic Hose for Backhoe 105.1  Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies 65,391.6  Swetman Security Services, Security Guard Services 65,391.6  Inc.  Start United Way of South MS, Inc. Employee Deductions 344.6  Start Waste Management Waste Removal Services 571.4  Start Maintenance Supplies 621.5  TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions 8,032.6  04/28/20 Public Employment Retirement Match and Withheld 53,162.5  Retirement O4/29/20 Federal Tax Deposit Payroll Tax Deposit 27,977.3  05/08/20 Deferred Compensation Employee Deductions 957.5	55808	Rotary Club of Gulfport	Monthly Dues	68.00
Southeastern Overhead Door Inc.  Specialty Hose & Fabrication Hydraulic Hose for Backhoe 105.1  Specialty Hose & Fabrication Hydraulic Hose for Backhoe 105.1  Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Stuart C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies and Replacement Parts for Cranes 4,907.4  Start C. Irby Co. Maintenance Supplies 65,391.6  Inc. Security Guard Services 65,391.6  Inc. Employee Deductions 4,995.6  Start Management Waste Removal Services 571.4  Start Management Waste Removal Services 571.4  Maintenance Supplies 621.5  TRANSFERS  O4/27/20 MS Department of Revenue Employee Deductions 8,032.6  O4/28/20 Public Employment Retirement Match and Withheld 53,162.9  Retirement Match and Withheld 53,162.9  Federal Tax Deposit Payroll Tax Deposit 27,977.3  O5/08/20 Deferred Compensation Employee Deductions 957.5	55809		Landscaping Services	6,600.48
55811Specialty Hose & FabricationHydraulic Hose for Backhoe105.155812Stuart C. Irby Co.Maintenance Supplies and Replacement Parts for Cranes4,907.455813The Sun HeraldAdvertising283.455814SunSouth, LLCCutter for Tractor2,059.655815Swetman Security Services, Inc.Security Guard Services65,391.655816United Way of South MS, Inc.Employee Deductions344.655817Vancleave ConsolidatedPortable Building for Cotton Compress4,995.655818Waste ManagementWaste Removal Services571.455819Zoro Tools, Inc.Maintenance Supplies621.9TRANSFERS04/27/20MS Department of RevenueEmployee Deductions8,032.604/28/20Public Employment Retirement Match and Withheld53,162.904/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	55810	Southeastern Overhead Door	Repairs to Dock Leveling Systems	4,360.00
TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions  04/28/20 Public Employment Retirement Match and Withheld Retirement  04/29/20 Federal Tax Deposit Payroll Tax Deposit  05/08/20 Deferred Compensation  283.4  Advertising 283.4  Advertising 283.4  Advertising 283.4  Advertising 283.4  Advertising 283.4  Advertising 293.4  Advertising 293.4  Advertising 293.4  Cutter for Tractor 2,059.6  Employee Deductions 344.6  Employee Deductions 344.6  Advertising 293.4  Advertising	55811		Hydraulic Hose for Backhoe	105.10
TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions  04/28/20 Public Employment Retirement Match and Withheld Retirement  04/29/20 Federal Tax Deposit Payroll Tax Deposit  05/08/20 Deferred Compensation  283.4  Advertising 283.4  Advertising 283.4  Advertising 283.4  Advertising 283.4  Advertising 283.4  Advertising 293.4  Advertising 293.4  Advertising 293.4  Advertising 293.4  Cutter for Tractor 2,059.6  Employee Deductions 344.6  Employee Deductions 344.6  Advertising 293.4  Advertising	55812		Maintenance Supplies and Replacement Parts for Cranes	4,907.43
SunSouth, LLC Cutter for Tractor 2,059.6  Swetman Security Services, Inc.  Security Guard Services 65,391.6  United Way of South MS, Inc. Employee Deductions 344.6  SunSouth, LLC Security Guard Services 65,391.6  Employee Deductions 344.6  SunSouth, LLC Security Guard Services 65,391.6  Employee Deductions 344.6  SunStanton Compress 4,995.6  SunSundant Security Guard Services 571.4  SunStanton Compress 571.4  SunStanton Co	55813	The Sun Herald		283.48
Inc. 55816 United Way of South MS, Inc. Employee Deductions 344.0 55817 Vancleave Consolidated Portable Building for Cotton Compress 4,995.0 55818 Waste Management Waste Removal Services 571.4 55819 Zoro Tools, Inc. Maintenance Supplies 621.9 TRANSFERS 04/27/20 MS Department of Revenue Employee Deductions 8,032.0 04/28/20 Public Employment Retirement Match and Withheld 8,032.0 04/29/20 Federal Tax Deposit Payroll Tax Deposit 05/08/20 Deferred Compensation Employee Deductions 957.5	55814	SunSouth, LLC	Cutter for Tractor	2,059.69
55816 United Way of South MS, Inc. Employee Deductions  55817 Vancleave Consolidated Portable Building for Cotton Compress  4,995.6  55818 Waste Management Waste Removal Services  571.4  55819 Zoro Tools, Inc. Maintenance Supplies  621.9  TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions  8,032.6  04/28/20 Public Employment Retirement Match and Withheld  704/29/20 Federal Tax Deposit Payroll Tax Deposit  957.5  Employee Deductions  957.5	55815		Security Guard Services	65,391.06
55818 Waste Management Waste Removal Services 571.4  55819 Zoro Tools, Inc. Maintenance Supplies 621.9  TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions 8,032.0  04/28/20 Public Employment Retirement Match and Withheld 53,162.9  Retirement Payroll Tax Deposit 27,977.3  05/08/20 Deferred Compensation Employee Deductions 957.5	55816		Employee Deductions	344.02
55819 Zoro Tools, Inc. Maintenance Supplies  TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions  8,032.0  04/28/20 Public Employment Retirement Match and Withheld  Retirement  04/29/20 Federal Tax Deposit Payroll Tax Deposit 27,977.3  05/08/20 Deferred Compensation Employee Deductions	55817	Vancleave Consolidated	Portable Building for Cotton Compress	4,995.00
TRANSFERS  04/27/20 MS Department of Revenue Employee Deductions  8,032.0  04/28/20 Public Employment Retirement Match and Withheld  Retirement  04/29/20 Federal Tax Deposit Payroll Tax Deposit 27,977.3  05/08/20 Deferred Compensation Employee Deductions  957.5	55818	Waste Management	Waste Removal Services	571.40
04/27/20MS Department of RevenueEmployee Deductions8,032.004/28/20Public Employment Retirement Match and Withheld Retirement53,162.904/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	55819	Zoro Tools, Inc.	Maintenance Supplies	621.95
04/28/20Public Employment RetirementRetirement Match and Withheld53,162.904/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	TRANSFI	ERS		
04/28/20Public Employment RetirementRetirement Match and Withheld53,162.904/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	04/27/20	MS Department of Revenue	Employee Deductions	8,032.00
04/29/20Federal Tax DepositPayroll Tax Deposit27,977.305/08/20Deferred CompensationEmployee Deductions957.5	04/28/20			53,162.92
	04/29/20		Payroll Tax Deposit	27,977.36
Total \$363,167.9	05/08/20	Deferred Compensation	Employee Deductions	957.50
			Total	\$363,167.96

# FINAL CHECKLIST FOR MAY 28, 2020

# BILLS FOR THE MONTHS OF APRIL AND MAY 2020 APPROVED AND PAID

# FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

CHK#	VENDOR	DESCRIPTION	CHK AMT
55976	Kentwood Springs	Drinking Water	153.1
55977	AFLAC	Employee Deductions	1,783.4
55978	AirGas Gulf States	Acetylene, Oxygen and Argon Cylinder Rentals	100.1
55979	Alimak Group USA Inc	Quarterly Crane Elevator Inspections	2,100.0
55980	All Safe Technologies, LLC	Fire Alarm Monitoring	159.8
55981	Melanie J. Arsenault	Business Expenses	648.9
55982	AT&T Corp	Web Hosting	89.9
55983	Sparklight	Cable Services	161.4
55984	Card Services	Small Tools and Safety Supplies	3,166.3
55985	City of Gulfport	Water	11,609.2
55986	Collection Services Center	Employee Deductions	90.0
55987	State School Insurance Fund	Employee Deductions	17,514.6
55989	Federal Express Corp.	Express Mail Services	65.2
55990	Foliage Design Systems, Inc.	Interior Plant Maintenance	253.7
55991	Fuelman	Fuel for MSPA Vehicles	186.3
55992	Grainger, Inc.	Steel Grate Step for Electrical Platform	· 725.8
55993	Great Southern Club	Monthly Dues and Business Expenses	116.2
55994	Guardian	Employee Deductions	1,691.8
55995	Hancock Bank	June Lease for Suite 1450	23,168.3
55996	Lowe's Home Center, Inc.	Plexiglass Windshield for Golf Cart	86.4
55997	Maze, LLC	Security Camera Repair	1,080.0
55998	Mississippi Aquarium	2019 Capital Campaign	500,000.0
55999	Foundation MS Dept. of Human Services	Employee Deductions	156.0
56000	CRDU MS Pub. Employees Credit Union	Employee Deductions	320.0
56001	Nord-Sud Shipping, Inc.	Refund Credit on Account	376.0
56002	Pass Road Mini Storage, LLC	Storage Unit Rent	335.0
56003	Legal Shield	Employee Deductions	183.3
56004	Puckett Machinery Company	Boom Man Lift Rental	1,944.0
56005	Redd Pest Solutions	Pest Control Services	90.0
56006	Southern Admin. and Benefits	Monthly Services	200.0
56007	Swetman Security Services, Inc.	Security Guard Services	32,535.9
56008	Vision Service Plan	Employee Deductions	211.6
56009	Waring Oil Company, LLC	Grease for Cranes	131.8
56010	Waste Management	Waste Removal Services	24.9
56011	Weaver Electric	Electrical Services	7,940.5
56012	Wright National Flood Ins.	Flood Insurance	37,875.0
56013	Zoro Tools, Inc.	Maintenance Supplies	446.3
56014	Robert J. Knesal	Per Diem	120.0
56015	Jack Norris	Per Diem	120.0
56016	Eluse J. Roberts	Per Diem	80.0
56017	James C. Simpson	Per Diem	40.0
CHECK D 55820 TRANSFE	Wright National Flood Ins	PRIOR TO SCHEDULED CHECK RUN Flood Insurance	30,206.0
05/13/20	Federal Tax Deposit	Payroll Tax Deposit	27.026.7
05/20/20	MS Department of Revenue	·	27,036.7
05/22/20		Sales Tax Payment	9,948.0
05122120	Deferred Compensation	Employee Deductions	957.5
05/27/20	Federal Tax Deposit	Payroll Tax Deposit	26,020.2

\*\*\*\*

Commissioner Knesal moved to approve the following progress payments: Balch & Bingham (\$329,485.54) and Digital Engineering (\$69,152.00). Commissioner Rester seconded, and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #268 to CH2MHill (\$74,136.82); Eley Guild Hardy (\$55,392.00); J.O. Collins (\$20,007.70); and MSPA (\$27,514.25) for a total of \$177,050.77. Commissioner Knesal seconded and the motion was unanimously approved.

\*\*\*\*

#### **OLD BUSINESS:**

Commissioner Rester moved to approve Amendment 7 to Task Order 7 with Eley Guild Hardy Architects under Contract No. 016-HUD-031. Amendment 7 reduces costs by \$231,267.53 and all work has been completed and accepted. Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Amendment 2 to Task Order 8 with Eley Guild Hardy Architects under Contract No. 016-HUD-031. Amendment 2 reduces costs by \$67,662.13 and all work has been completed and accepted. Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Knesal moved to approve Modification No. 1 to Contract No. 17-EN-04 with Digital Engineering. This modification adds 2 years to the contract making the new expiration date June 30, 2022. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Contract Modification No. 12 to CDBG Grant R115-06-02. Modification 12 reallocates \$1,206,986.86 in order to better utilize funds. Funds were moved from "Architectural/Engineering" and "Program Management" to "Construction incl. CM" and "Legal". Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Knesal authorized staff to review audit service proposals by committee and bring a staff recommendation to the Board. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Simpson left the meeting.

Jonathan Daniels, Executive Director gave an update on connector road funding.

A discussion took place regarding public records request from a higher institute of learning.

\*\*\*\*

#### **NEW BUSINESS:**

Commissioner Knesal moved to approve Work Order 13 with Digital Engineering under Contract NO. 17-EN-04. Work Order 13 provides engineering and consultant services necessary for the preparation of required environmental documentation associated with the recently awarded Maritime Administration Port Infrastructure Development Program Grant (Port of Gulfport Access Project). This work order has a not to exceed amount of \$798,605.00. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Knesal moved to authorize the issuance of an RFP for professional engineering consulting and design services necessary for the implementation and construction of the Port of Gulfport Access Road project. Commissioner Rester seconded and the motion was unanimously approved.

#### Commissioner Simpson returned.

A Special Board Meeting was called for Tuesday, June 9<sup>th</sup> at 2:00 p.m. for a budget workshop and to hear presentations from various Executive Search Firms for the replacement of Executive Director Jonathan Daniels.

\*\*\*\*

#### PORT RESTORATION/ENGINEERING UPDATE:

John Webb and Nick Foto gave status updates on current engineering and restoration projects.

Michael Sheely, Jacobs Engineering, reported on the status of the Channel Deepening project with the USACOE.

#### **OPERATIONS REPORT:**

Matthew Wypyski reported on the maritime activity for the month of April:

Vessels	16	Vehicles	9,646
TEU's	11,752	Railcar Count	736
Tonnage (short tons)	164,414		

TEU's were down 35% from April of last year and tonnage was up 3% from April of last year.

The 184 Expeditionary Sustainment Command Unit visited the port and were given a tour and update.

The Cotton Compress has been improved to have an area where MSPA Staff can work after a hurricane if necessary, with generators and equipment necessary for us to continue port business in the event of damages.

#### **EXECUTIVE DIRECTOR'S REPORT:**

Director Daniels spoke of his departure to a new position as Executive Director of Port Everglades in Ft. Lauderdale, FL and his high regard for MSPA Staff and Commissioners, as well as his relationship with Balch and Bingham with their expert legal team. The decision to leave was not an easy one.

We have been very fortunate to have had no cases of COVID-19 reported at the port. We are taking all necessary precautions in the offices and at the gate.

Island View has reopened and reported they had a great Memorial Day Weekend, even using the distance procedures.

The Corps has signed off on sampling plans for the channel deepening process and this will be a very long process.

#### **GENERAL COUNSEL'S COMMENTS:**

Ben Stone commented that he was very sorry to see Jonathan depart the MSPA. They have had a great professional relationship for the last seven years and he will be missed.

# MDA'S COMMENTS:

Philip Carter echoed Ben Stone's comments and thanked Jonathan on behalf of the MDA. He was a big part of the great success of the Restoration Project.

# **COMMISSIONERS' COMMENTS:**

Commissioner Rester commented that the Commission was certainly going to miss Jonathan and that he had the opportunity to meet with Matt, DeeDee and senior staff this week. Director Daniels has done an incredible job of putting a great staff together that will do well.

Commissioner Knesal echoed Commissioner Rester's comments.

Commissioner Simpson noted he appreciated Director Daniels, understands his move to be with family and we are better off because of his presence here.

Commissioner Roberts commented that we will continue to move forward as things are well in place.

All Commissioners wished Director Daniels well.

\*\*\*\*

Commissioner Rester moved to close the meeting to discuss the need for an Executive Session. Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Rester moved to enter Executive Session to discuss a personnel matter, a legal matter and a real estate matter. Commissioner Knesal seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 2:30 P.M.)

Commissioner Knesal moved to come out of Executive Session. Commissioner Simpsons seconded and the motion was unanimously approved.

Commissioner Roberts stated that no action took place during Executive Session.

Commissioner Knesal moved to adjourn.

The meeting adjourned at approximately 3:25 p.m.

Approved and Attested

Jack Norris

President

Robert J. Knesal

Secretary