

MISSISSIPPI PORT AUTHORITY

BOARD OF COMMISSIONERS

SPECIAL MEETING

August 10, 2016

Minutes of the Mississippi State Port Authority Board of Commissioners Meeting, Wednesday, August 10, 2016, 2510 14th Street, Suite 1500, Gulfport, Mississippi at which the following Commissioners and staff were present:

Commissioners: E.J. Roberts, President
James C. Simpson, Jr., Secretary
John Rester, Treasurer
Jack Norris, Commissioner

Staff: Jonathan Daniels, Executive Director/CEO
Matthew Wypyski, Chief Operating Officer
John Webb, Director of Engineering
Kim Purchner, Executive Asst./HRO
Mel Arsenault, Director of External Affairs
DeeDee Wood, Chief Financial Officer
Carlos Bell, Director of Public Engagement
Dale Waltman, Director of Operations
Nick Foto, Deputy Program Manager
Shawn Meyer, Deputy Operations Director

Ben Stone, Legal Counsel
Brant Pettis, Legal Counsel
David Duhe, Legal Counsel

Others: Philip Carter, MDA (via telephone)
Randall Love, T.L. Wallace
Michael Sheely, CH2MHill
Bob Burns, CH2MHill
Lillian Jenkins, Horne LLP

Commissioner Roberts noted the presence of a quorum and called the meeting to order at approximately 3:00 p.m.

Commissioner Roberts stated that in order to ensure an orderly meeting and that all interested parties have an opportunity to address the Commission, public comments will be limited to no more than three minutes.

PUBLIC COMMENTS:

There were no public comments.

Commissioner Rester moved to approve the July 26th Minutes. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #136 – Atwell & Gent (\$57,749.14); Anchor QEA (\$60,500.43); Atkins (\$47,462.68); CDM (\$8,347.68); CH2MHill (\$234,814.14); Michael Baker (\$31,704.60); Neel Schaffer, Inc. (\$311,504.95); RFB, LLC (\$1,062.50); QES (\$16,307.57) and Thompson Engineering (\$9,840.13) for a total of \$779,293.82. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #137 – Dan Hensarling (\$20,991.20); J.E. Borries (\$906,537.50); MSPA (\$55,011.58); Volkert (\$9,454.20); Wharton Smith (\$447,700.74) and Yates Anderson Joint Venture (\$331,516.00) for a sub-total of \$1,771,211.22. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Norris moved to approve Cash Request #138 – RFB, LLC (\$2,380.00); QES (\$18,909.76); Volkert (\$6,393.18) and YAJV (\$44,182.50) for a total of \$71,865.44. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Rester moved to approve Cash Request #139 – ZPMC (\$9,276,892.95). Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to approve payment of \$176,816.93 to Eley, Guild, Hardy Architects under Cash Request #137. The total for Cash Request #137 was \$1,948,028.15. Commissioner Simpson seconded and the motion was unanimously approved.

OLD BUSINESS:

Commissioner Rester moved to award the Marine Research Facility Early Start Foundation Project to J.O. Collins. There were a total of three bids and J.O. Collins was the lowest and best bidder at \$1,262,590.80. Commissioner Simpson seconded and the motion was unanimously approved. Commissioner Roberts directed staff to utilize value engineering with J.O. Collins.

NEW BUSINESS:

Commissioner Rester moved to approve a Letter of Intent with Hancock Bank to lease additional space on the 14th floor. Commissioner Simpson seconded and the motion was unanimously approved.

Commissioner Rester moved to authorize an advertisement for bid for the Marine Research Facility Building Package. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Simpson moved to approve the FY18 LBO budget in the amount of \$130,406,056.00. Commissioner Rester seconded and the motion was unanimously approved.

Commissioner Simpson moved to approve Resolution No. 16-04, regarding the Executive Director's authority with contract changes/modifications under 1% of the contract. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to close the meeting to determine the need for an Executive Session. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Rester moved to enter Executive Session to discuss two legal matters (a lease negotiation and possible litigation). Commissioner Simpson seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 4:10 P.M.)

Commissioner Norris moved to come out of Executive Session. Commissioner Rester seconded and the motion was unanimously approved.

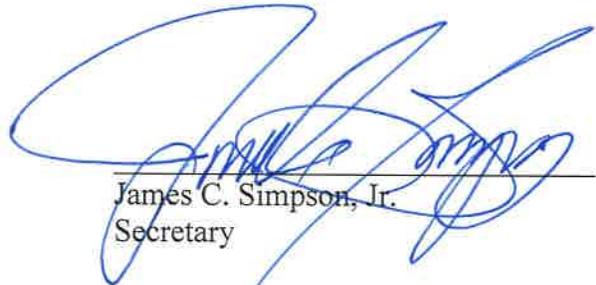
Commissioner Roberts stated that no action took place during Executive Session

Commissioner Norris moved to adjourn. Commissioner Rester seconded and the motion was unanimously approved.

The meeting adjourned at approximately 5:20 p.m.

Approved and Attested



E.J. Roberts
President

James C. Simpson, Jr.
Secretary