

MISSISSIPPI PORT AUTHORITY

BOARD OF COMMISSIONERS

SPECIAL MEETING

March 14, 2016

Minutes of the Mississippi State Port Authority Board of Commissioners Special Meeting, Monday, March 14, 2016, 2510 14th Street, Suite 1450, Gulfport, Mississippi, at which the following Commissioners and staff were present:

Commissioners: E.J. Roberts, President
Robert J. Knesal, Vice-President
James C. Simpson, Jr., Secretary
John Rester, Treasurer (via telephone)
Jack Norris, Commissioner

Staff: Jonathan Daniels, Executive Director & C.E.O.
Matthew Wypyski, Chief Operating Officer
John Webb, Director of Engineering
Nick Foto, Program Deputy Director
Mary Bourdin, Director of Finance
Kim Purchner, Executive Asst./HRO
Mel Arsenault, Director of External Affairs

Brant Pettis, Balch & Bingham
David Duhe, Balch & Bingham

Others: Philip Carter, MDA (via telephone)
Robert Burns, CH2MHill
Michael Sheely, CH2MHill
Taylor McNeel, Brunini Law Firm
W.C. Fore, W. C. Fore Trucking
Teresa Elrich, W.C. Fore Trucking
Sam Kelly, Brunini Law Firm
Bob Gavin, W.C. Fore Trucking
James Necaie, Necaie Construction
Randall Love, T.L. Wallace

Commissioner Roberts noted the presence of a quorum and called the special meeting to order at approximately 3:00 p.m.

FINANCIAL REPORT:

Commissioner Simpson moved to approve the following progress payments: BMA (\$112,378.69); Continental Construction (\$1,127,650.00); Doleac Electric Co. (\$184,267.70); G.A. West & Co. (\$765,951.65); Prism Systems, Inc. (\$7,380.00); QES (\$4,452.50); and YAJV (\$224,871.58). Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Knesal moved to approve disbursements listed below. Commissioner Norris seconded and the motion was unanimously approved.

FINAL CHECKLIST FOR MARCH 14, 2016

BILLS FOR THE MONTHS OF FEBRUARY AND MARCH 2016 APPROVED AND PAID
FROM THE GROSS REVENUE FUND OF THE MS STATE PORT AUTHORITY AT GULFPORT

CHK#	VENDOR	DESCRIPTION	CHK AMT
50562	American Assoc. of Port Auth.	Registration Fee - Spring Conference	415.00
50563	AirGas Gulf States	Oxygen Cylinder Rental	33.68
50564	Neopost USA, Inc.	Postage Machine Rental	140.18
50565	AT&T	Telephone Services	1,731.23
50566	Bonds Services, Inc.	Janitorial Services	1,450.00
50568	Card Services	Travel Expenses	1,414.40
50569	Card Services	AAPA Registration Fee - Infrastructure	975.00
50570	City of Gulfport	Water	17,157.72
50571	Sun Coast Business Supply	Office Supplies	163.90
50573	Cornett Bolt & Screw	Maintenance Supplies	193.20
50574	C Spire Wireless	Radio/Cell Phone Services	1,536.82
50575	Cummins Mid-South LLC	Parts and Labor to Repair Cranes	2,451.10
50576	CVR Computer Supplies	Toner Cartridge	60.00
50578	Eagle Energy, Inc.	Lubricants for Cranes	1,249.30
50579	Federal Express Corp.	Express Mail Services	302.46
50580	Fuelman	Fuel for MSPA Vehicles	211.96
50581	Grainger, Inc.	Maintenance Supplies	300.85
50582	Great Southern Club	Monthly Dues and Business Expenses	1,826.44
50583	Gulfport Yacht Club	Business Expenses	72.36
50584	Hammett's Auto Electric, Inc.	Parts to Repair Genie Man Lift	289.95
50585	MS State Treasurer Fund 3601	Long Distance Telephone/Internet Services	1,948.78
50586	Lowe's Home Center, Inc.	Maintenance Supplies	94.44
50587	MS Dept. of Human Services CRDU	Employee Deductions	156.00
50588	MS Gulf Resort Classic	Sponsorship MS Gulf Resort Classic	7,500.00
50589	MS Power Company	Electricity	47,913.89
50590	MS Pub. Employees Credit Union	Employee Deductions	420.00
50591	Naylor, LLC	Advertising	5,229.00
50592	Ports America, Inc.	Draying Containers/Crane Operator	9,964.31
50595	Ray Weaver	Parts and Labor to Repair Crane #42	2,284.68
50596	Redd Pest Solutions	Pest Control Services	271.00
50597	Rose Office Systems, Inc.	Construction Trailer Rentals	3,031.00
50598	Shred-It USA, LLC	Document Shredding Services	34.34
50599	The Sun Herald	Advertising	7,000.00
50600	Swetman Security Services, Inc.	Security Guard Services	23,203.40
50601	Terex Global GmbH	Parts for Cranes	768.60
TRANSFERS			
03/03/16	Deferred Compensation	Employee Deductions	2,211.67
03/04/16	Federal Tax Deposit	Payroll Tax Deposit	25,722.11
03/11/16	MS Department of Revenue	February Sales Tax Payment	5,512.02
Total			<u>\$ 175,240.79</u>

Commissioner Norris moved to approve Cash Request #116 – Thompson Engineering (\$23,970.01); Neel Schaffer (\$222,371.21); Atwell & Gent (\$32,904.44); Anchor QEA (\$81,945.94); Atkins (\$53,139.97); QES (\$56,872.79); MSPA (\$55,186.21); Michael Baker (\$7,046.10); Volkert (\$1,003.08); RFB, Inc. (\$5,270.00); YAJV (\$362,037.00) and Dan Hensarling (\$395,789.95) for a sub-total of \$1,297,536.70. Commissioner Simpson seconded and the motion was unanimously approved.

Commissioner Simpson moved to approve Cash Request #117 – Necaise Brothers (\$2,209,258.27) and Southern Industrial (\$2,302,554.48) for a total of \$4,511,812.75. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Simpson moved to approve Cash Request #118 to L&A Contractors for \$1,711,858.29. Commissioner Rester seconded and the motion was approved.

Commissioner Knesal recused himself from the Eley, Guild, Hardy motion and discussion and left the room.

Commissioner Simpson moved to approve payment of \$110,413.80 to Eley, Guild, Hardy Architects under Cash Request #116. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Knesal returned to the meeting.

Commissioner Norris moved to approve payment of \$228,730.81 to CH2MHill under Cash Request #116. The total for Cash Request #116 was \$1,636,681.31. Commissioner Simpson seconded and the motion was unanimously approved.

NEW BUSINESS:

Commissioner Norris moved to approve one year lease extensions to Professional Service Agreements (Audit/Accounting, General Engineering, Legal & Construction Materials Testing). Commissioner Simpson seconded and the motion passed with Commissioners voting as follows:

Commissioner Norris	Affirmative
Commissioner Rester	Affirmative
Commissioner Simpson	Negative
Commissioner Knesal	Negative
Commissioner Roberts	Affirmative

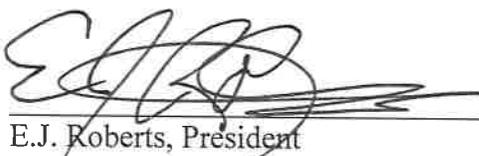
Commissioner Simpson moved to authorize the issuance of RFQ's for Professional Service Agreements for portable restrooms, security services and insurance services. Commissioner Norris seconded and the motion was unanimously approved.

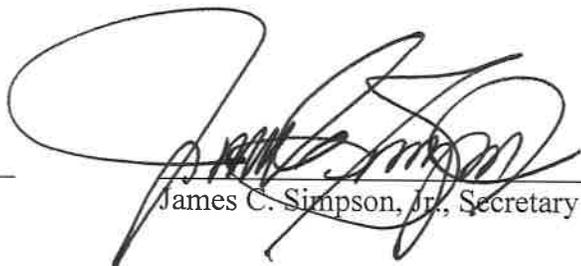
Commissioner Knesal moved to authorize the issuance of an RFQ for an STS Crane Repair Service vendor. Commissioner Norris seconded and the motion was unanimously approved.

A discussion took place regarding the current legislative session.

Commissioner Simpson moved to adjourn. Commissioner Norris seconded and the motion was unanimously approved. The meeting was adjourned at approximately 3:15 p.m.

Approved and Attested


E.J. Roberts, President


James C. Simpson, Jr., Secretary