

MISSISSIPPI PORT AUTHORITY

BOARD OF COMMISSIONERS

SPECIAL MEETING

June 6, 2014

Minutes of the Mississippi State Port Authority Board of Commissioners Special Meeting, Friday, June 6, 2014, 2510 14th Street, Suite 1450, Gulfport, Mississippi, at which the following Commissioners and staff were present:

Commissioners: Jack Norris, Vice-President
E.J. Roberts, Secretary
Robert J. Knesal, Treasurer
James C. Simpson, Jr., Commissioner

Staff: Jonathan Daniels, Executive Director & C.E.O.
Matthew Wypyski, Chief Operating Officer
Joe Conn, Restoration Director
John Webb, Director of Engineering
Kim Purchner, Executive Assistant/HRO
Mary Bourdin, Director of Finance
Mel Arsenault, Director of Compliance
Dale Waltman, Director of Operations
Nick Foto, Restoration Finance Director

David Duhe, Balch & Bingham

Others: Tom Ryburn, CH2MHill
Brian Varnado, T.L. Wallace Construction
Jay Carney, T.L. Wallace Construction
Kym Davis, Yates Anderson
Richie Ashley, Neel Schaffer
John Coughlin, Yates Anderson
Chris Williams, BMA

Commissioner Norris noted the presence of a quorum and called the special meeting to order at approximately 8:30 a.m.

FINANCIAL REPORT:

Commissioner Simpson moved to approve cash request #71 - MSPA (\$157,925.46); QES (\$11,082.71); Neel Schaffer (\$223,594.79); Thompson Engineering (\$8,747.39); L&A Contracting (\$1,020,535.34); Bertucci Contracting (\$1,365,862.14); Atwell & Gent (\$71,945.32); Atkins (\$38,629.27); Michael Baker (\$4,781.92); Anchor QEA (\$33,702.79); RFB (\$13,515.00); Ruiz Contracting (\$108,781.59); and US Wicks (\$56,478.64) for a sub-total of \$3,115,582.36. Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Simpson moved to approve payment of \$283,428.43 to CH2MHill (under Restoration Agreement Request #71), for a sub-total of \$3,399,010.79. Commissioner Roberts seconded and the motion was approved with the Commissioners voting as follows:

Commissioner Norris	Affirmative
Commissioner Roberts	Affirmative
Commissioner Simpson	Affirmative
Commissioner Knesal	Negative

Commissioner Norris recused himself and left the meeting.

Commissioner Roberts moved to approve payment of \$168,160.00 to Yates Anderson JV (under Restoration Agreement Request #71) for a total of \$3,567,170.79. Commissioner Simpson seconded and the motion was unanimously approved.

OLD BUSINESS:

Commissioner Simpson moved to approve a Professional Service Agreement for Construction Manager At Risk for the DuPont Relocation Project with Yates Anderson. The pre-construction services, which generally consist of scheduling, cost estimating, and design and constructability reviews will be billed on a time and material type basis, using an approved rate schedule (attached) with a not to exceed amount of \$350,000.00. Commissioner Roberts seconded and the motion was unanimously approved.

Commissioner Norris returned to the meeting.

FINANCIAL REPORT (cont.):

Commissioner Roberts moved to approve progress payments to Brown, Mitchell & Alexander (\$222,508.87); and QES, Inc. (\$2,348.50). Commissioner Knesal seconded and the motion was unanimously approved.

OLD BUSINESS (cont.):

Commissioner Knesal moved to approve Modification No. 1 to Contract No. 14-FD-13 with Cornerstone Government Affairs, LLC. Modification No. 1 extends the contract to November 20, 2014 and adds \$75,000.00 to the agreement. Commissioner Simpson seconded and the motion was unanimously approved.

Commissioner Roberts moved to approve a Notice of Completion (Change Order No. 1) to Contract No. 014-HUD-020 with U.S. Wick Drain, Inc. The contract amount was reduced by \$120,364.55. Commissioner Knesal seconded and the motion was unanimously approved.

Commissioner Simpson moved to close the meeting to determine the need for Executive Session. Commissioner Roberts seconded and the motion was unanimously approved.

Commissioner Simpson moved to enter into Executive Session to discuss a Legal Matter (lease negotiations). Commissioner Roberts seconded and the motion was unanimously approved.

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 8:50 A.M.)

Commissioner Norris stated that no action took place in Executive Session.

The meeting was adjourned at approximately 9:45 a.m.

Approved and Attested



John Rester, President



E.J. Roberts, Secretary

DuPont Relocation Project - Port of Gulfport Billable Rates

Description	Billable Rates
Project Executive	\$110
Senior Project Manager	\$95
Project Manager	\$80
Assistant Project Manager	\$70
General Superintendent	\$115
Superintendent	\$95
Assistant Superintendent	\$75
General Skilled Craft	\$55
General Laborer	\$40
Chief Estimator	\$110
Estimator	\$85
Project Scheduler	\$90
Project QC Inspector	\$70
Project Auditor / Cost Control	\$85
Safety Manager	\$70
Electrical Superintendent	\$90
Project Administrator	\$38

1. Overtime beyond 40 hours per week shall be billed at the rate times 1.4.
2. All miscellaneous costs to include but not limited to materials, supplies, consumables, employee allowances, fuel, consultant, and subcontractor expenses shall be billed at cost times 1.25.
3. All equipment shall be charged at rates listed in the Blue Book and billed as wet rates.