

# MISSISSIPPI PORT AUTHORITY

## BOARD OF COMMISSIONERS

### SPECIAL MEETING

September 11, 2017

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Minutes of the Mississippi State Port Authority Board of Commissioners Meeting, Monday, September 11, 2017, 2510 14<sup>th</sup> Street, Suite 1450, Gulfport, Mississippi at which the following Commissioners and staff were present:

Commissioners: James C. Simpson, Jr., Vice-President  
John Rester, Secretary(via telephone)  
Jack Norris, Treasurer  
E.J. Roberts, Commissioner

Staff: Jonathan Daniels, Executive Director/CEO  
Matthew Wypyski, Chief Operating Officer  
Kim Purchner, Executive Assistant/HRO  
John Webb, Director of Engineering  
Shawn Meyer, Director of Operations  
Mel Arsenault, Director of External Affairs  
DeeDee Wood, Chief Financial Officer  
Nick Foto, Deputy Program Manager

Ben Stone, Balch & Bingham

Others: Bob Burns, CH2MHill  
Michael Sheely, CH2MHill  
Philip Carter, MDA (via telephone)

Commissioner Simpson noted the presence of a quorum and called the meeting to order at approximately 9:00 a.m.

#### PUBLIC COMMENTS:

There were no public comments.

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Commissioner Norris moved to approve Cash Request #179 to Atwell & Gent (\$2,021.08); CH2MHill (\$1,220.94); MSPA (\$180.89); Wharton Smith (\$249,312.38); and YAJV (\$1,382,855.50) for a total of \$1,635,590.79. Commissioner Roberts seconded and the motion was unanimously approved.

Commissioner Roberts moved to approve Cash Request #180 – Dan Hensarling (\$294,558.59); J.O. Collins (\$973,546.93); Necaise Brothers (\$2,586,642.00); and Wharton Smith (\$939,513.15) for a total of \$4,794,260.67. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Roberts moved to approve Cash Request #181 – Anchor QEA (\$30,345.78); Atkins (\$13,930.65); Atwell & Gent (\$28,808.90); CH2MHill (\$216,746.32); Michael Baker (\$14,106.96); MSPA (\$41,718.37); Neel Schaffer (\$61,552.46); QES, Inc. (\$31,777.38); and Eley Guild Hardy (\$21,538.50) for a total of

\$460,225.32. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Norris moved to approve payment of \$2,057,512.45 to Travelers Bond and Specialty Insurance under Cash Request #182. Commissioner Roberts seconded and the motion was unanimously approved.

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Commissioner Roberts moved to close the meeting to discuss the need for an Executive Session. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Roberts moved to enter Executive Session to discuss a potential Lease Matter and a Real Estate Matter (potential purchase of property). Commissioner Norris seconded and the motion was unanimously approved.

*Commissioner Rester left the meeting.*

(THE BOARD OF COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT APPROXIMATELY 9:15 A.M.)

Commissioner Norris moved to come out of Executive Session. Commissioner Roberts seconded and the motion was unanimously approved.

Commissioner Simpson stated that no action took place during Executive Session.

Commissioner Simpson moved to amend the agenda and add an hourly rate increase item that was approved by the Attorney General. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Roberts moved to increase the hourly rate to \$235 per hour for legal services performed by Balch and Bingham, MSPA General Counsel, effective immediately. Commissioner Norris seconded and the motion was unanimously approved.

Commissioner Norris moved to adjourn. Commissioner Roberts seconded and the motion was unanimously approved. The meeting adjourned at approximately 10:25 a.m.

Approved and Attested



Robert J. Knesal  
President



John Rester  
Secretary